



# UNIONCHRISTIANCOLLEGE

(Affiliated to MahatmaGandhiUniversity, Kottayam)

Accredited by NAAC with "A" Grade, Cycle-4

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Ernakulam Dt. Kerala  
91-484-2603139, 2609194  
Email: ugc.ucc@gmail.com

No.UCC/Phy.Edn/PD/02/2018

23/02/2018

## TENDER NOTICE

Department: **Physical Education, Union Christian College, Aluva-2**

Sealed tenders are invited for the supply of the following Sports goods:

Sl.No	Name of Item	Specification	Quantity	Remarks
1	As per the attached list			

The envelopes containing the tender should bear the superscription "Tender for Sports Goods, Department of Physical Education, Union Christian College, Aluva 2" and should be addressed to

THE PRINCIPAL, UNION CHRISTIAN COLLEGE, ALUVA 2

Last date for receipt of tenders will be **12.03.2018**, 2.00 pm. Late tenders will not be accepted. The details regarding the same will be available in the college website from 23.02.2018 to 12.03.2018.

The tenders will be opened at 10.00 am on **13.03.2018** in the presence of the tenderers or their authorized representatives who may be present at that time.

Intendingtenderers may, on application to the THE PRINCIPAL., UNION CHRISTIAN COLLEGE, ALUVA-2 obtain the requisite tender forms on which tenders should be submitted. Application for the tender form should be accompanied by a cash remittance of Rs.560/- (inclusive of GST) which is the price fixed for a form/set of forms and which is not refundable under any circumstances.or can be downloaded from the college website: [www.uccollege.edu.in/tenders](http://www.uccollege.edu.in/tenders)

The tender forms are not transferable.

Sale of tender forms in the College will be closed at 2 pm on **11.03.2018**. Cheques, postage stamps, etc., will not be accepted towards the cost of forms, nor will the forms be sent per V.P.P. Duplicate tender forms, if required will be issued at Rs.200 per copy or can be downloaded from the college website: [www.uccollege.edu.in/tenders](http://www.uccollege.edu.in/tenders)

A tender agreement has to be executed by you in the prescribed form on stamp paper of value Rs.200/- purchased in the Kerala state as per Store Purchase Manual 2013.

Place: Aluva

Date: 23.02.2018

THE PRINCIPAL.,  
UNION CHRISTIAN COLLEGE,  
ALUVA 2

**TENDER FORMAT**

Tender No..... supply of Sports goods:....  Union Christian College, Aluva-2	
Due date and time for receipt of tender	<b>12-03-2018</b> 2.00 pm
Date and time for opening of tender	<b>13-03-2018</b> 10.00 am
Date up to which the rates are to be firm	<b>31-05-2018</b>
Price of tender form	<b>Rs.560</b> (Rs.500 + 60 GST)
Price of duplicate copy	Rs.200
Address of Officer from whom tender forms are to be obtained and to whom tenders are to be sent:	THE PRINCIPAL UNION CHRISTIAN COLLEGE, ALUVA 2

Whether samples essential: Yes

Period within which goods should be delivered: **One week after the receipt of Order**

Rates should be quoted for delivery at the Physical Education Department, **Union Christian College, Aluva – 2**

Other special conditions: Price should be inclusive of taxes and transportation

Place:

Name & Address of Tenderer:

Date.

Signature:

**Stores Needed for Union Christian College, Aluva:**

<b>Sl. No</b>	<b>Name of Item</b>	<b>Quantity</b>
1	Basketball	1-15
2	Baseball	1-30
3	Baseball Bat	1
4	Cricket ball	1-25
5	Cricket bat	1-3
6	Cricket Batting Glove	1-4pairs
7	Cricket Keeping glove	1-4pairs
8	Cricket Leg guard	1-4pairs
9	Cricket Helmet	1-2
10	Cones, Domes	1-2dozen
11	Foot ball	1-15
12	Foot ball Boot	1-20
13	Foot ball Glove	1-3pairs
14	Hockey Stick	1-30
15	Hockey ball turf	1-40
16	Hockey turf shoe	1-30
17	Hockey turf shoe	1-30
18	Netball	1-4
19	Soft ball	1-50
20	Soft ball bat	1-50
21	Soft ball catcher glove	1
22	Soft ball catcher mask	1
23	Soft ball Glove	1-8
24	Soft ball chest guard	1
25	Shuttle Badminton Racket	1-5
26	Shuttle cock	1-6dozen
27	Shuttle cock	1-6dozen
28	Tennis ball	1-6dozen
29	Table Tennis Ball	1-6dozen
30	Table Tennis Racket	1-6
31	Throw ball	1-3
32	Volleyball	1-8
33	Judo Key	1-8
34	Medals	1-120
35	Javelin	1-2
36	Discus	1-2
37	Water Polo Ball	1-4
38	Cap	1-60
39	Fencing kit	1
40	Roller hockey stick	10
41	Roll ball	10

Principal

**INSTRUCTIONS TO TENDERERS REGARDING TENDER FORMS  
DOWNLOADED FROM INTERNET**

1. Tender details is to be downloaded from the internet and printout is to be taken on A4 size paper and details are to be entered by the tenderer in their own letter pad.
2. This tender document (in full) downloaded along with the various documents required to be submitted as per the tender conditions in a sealed cover duly super scribing with the name of the stores, tender notice no. and date, should be submitted in the office as mentioned in the tender notice before the date and time stipulated in the tender document.
3. The cost of tender document as indicated in the tender document will have to be deposited by the tenderer in the college office in favor of The Principal, Union Christian College Aluva along with the tender document. Tender not accompanied with the fee receipt towards the cost of the tender document will be summarily rejected.
4. Tenderers are advised to download tender documents well in advance and submit the tender before the stipulated time. It is the responsibility of the Tenderer to check any correction or any modifications published subsequently in Website and the same shall be taken into account while submitting the tender. Tenderer shall download corrigendum (if any), print it out, sign and attach it with the main tender document. Tender document not accompanied by published corrigendum/s is liable to be rejected. The institution will not be responsible for any postal delays / delay in downloading of tender document from the internet.
5. The tenderer may please note that the rate for items should be written in figures and in words and item wise. Each page of tender document should be signed by the tenderer.
6. Tenderers are free to download tender document at their own risk and cost, for the purpose of perusal as well as for using the same as tender document for submitting the offer. Master copy of the tender document is available in the College as mentioned in the tender document. After award of tender an agreement will be prepared based on the master copy of tender document available in the above mentioned department. In case, any discrepancy between the tender document downloaded from the internet and the master copy, latter shall prevail and will be binding on the tenderers. No claim on this account will be entertained.
7. If any change/addition/deletion is made by the Tenderer the tender will be summarily rejected and no refund will be done.

**A G R E E M E N T**

(To be executed on Kerala stamp paper of face value Rs. 200/- purchased in the name of the Contractor)

Articles of agreement executed on this the \_\_\_\_ day of \_\_\_\_\_, two thousand and \_\_\_\_ between \_\_\_\_\_ (here enter the name and address of the purchasing officer) for and on behalf of the Principal, Union Christian College, Aluva, (hereinafter referred to as "The College") of the one part and Sri. \_\_\_\_\_ (H.E. name and address of the tenderer) (hereinafter referred to as "the Bounden") of the other part.

WHEREAS in response to the notification no **UCC/Phy.Edn/PD/02/2018** dated **23/02/2018**, the Bounden has submitted to the College a tender for the supply of **SPORTS GOODS** specified therein subject to the terms and conditions contained in the said tender.

WHEREAS the Bounden has also deposited with the College a sum of Rs. \_\_\_\_\_ only as earnest money for the execution of an agreement undertaking the due fulfilment of the contract, in case his tender is accepted by the College.

NOW THESE PRESENTS WITNESS and it is hereby mutually agreed as follows:

1. In case the tender submitted by the Bounden is accepted by the College and the contract for the supply of any item of \_\_\_\_\_ as per the above notification is awarded to the Bounden, the Bounden shall within fifteen days of acceptance of his tender, execute an agreement with the College incorporating all the terms and conditions under which the College accepts his tender.
2. In case the Bounden fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract, the College shall have power and authority to recover from the Bounden any loss or damage caused to the College by such breach as may be determined by the College, by appropriating the earnest money deposited by the Bounden and if the earnest money is found to be inadequate, the deficit amount may be recovered from the Bounden and his properties movable and immovable in the manner hereinafter contained.
3. All sums found due to the College under or by virtue of this agreement shall be recoverable from the Bounden and his properties movable and immovable under the provisions of the Revenue Recovery Act for the time being in force as though such sums are arrears of land revenue and in such other manner as the College may deem fit.

In witness whereof the \_\_\_\_\_ (here enter the name and address of the purchasing officer), for and on behalf of the Principal, Union Christian College, Aluva and Shri. \_\_\_\_\_, the Bounden, have hereunto set their hands the day and year shown against their respective signatures.

Signed by Shri. \_\_\_\_\_ (date) \_\_\_\_\_

In the presence of witnesses:

1.

2.

Signed by Shri. \_\_\_\_\_ (date) \_\_\_\_\_

In the presence of witness:

1.

2.