

UNION CHRISTIAN COLLEGE

ALUVA - 683102

(Affiliated to Mahatma Gandhi University, Kottayam)

Re-accredited (4th Cycle) with 'A' Grade by the National Assessment and Accreditation Council (NAAC)



HANDBOOK & CALENDAR

2020-2021

Phones:

0484 2609194 (Office)

0484 2605594 (Bursar)

0484 2605901 (Manager)

Email: ucc@uccollege.edu.in

Website: www.uccollege.edu.in

Cover Sketch : Conceived as a cover sketch,
this image reflects the UCianspirit
Printed at : SN Press, Aluva. Ph : 2604319

1. ABOUT THE COLLEGE

The Union Christian College (UCC), Aluva was founded in 1921 as an ecumenical, Indian Christian Initiative in the field of higher education in Kerala. The College is located on the banks of river Periyar, about 12 kilometers away from the Cochin International Airport. Affiliated to the Mahatma Gandhi University, the institution is known for its academic excellence and social commitment, and has been rated 'A' Grade by the National Assessment & Accreditation Council (NAAC).

This institution is managed by an association of members drawn from the Malankara Orthodox Syrian Church, the Jacobite Syrian Orthodox Church, the Malankara Marthoma Syrian Church and the Church of South India, and the Inter Church Fellowship of the College.

The founder members of the College, Mr. K. C. Chacko, Mr. A. M. Varki, Mr. C. P. Mathew, and Mr. V. M. Ittyerah, alumni of Madras Christian College, conceived and established the higher education institution that distinguished itself in its:

- Interdenominational management
- Participatory form of administration based on Christian fellowship
- Service to the nation
- Residential life
- Cosmopolitan and secular ethos
- Christian and humanistic values

These still remain the key features of UCC. The College, which initially was a fully-residential, has now on its rolls more day-scholars than residents. The present management, faculty, administration and students strive to live up to these cardinal values envisaged by the founding fathers.

1.1. VISION AND MISSION STATEMENTS

1.1.1 Vision

Serve the nation by facilitating and modeling wholesome and socially relevant education to actualize the values of humanism in accordance with the revelation in Jesus Christ.

1.1.2 Mission

The Union Christian College, extending God's love to all, is committed to providing an education that facilitates the holistic growth of students, and brings out the best in them so that they would serve our nation and humanity at large and the ecosystem as intellectually competent, morally upright and spiritually inspired persons.

1.2. COAT OF ARMS



The current emblem was adopted by the college in 1939. It comprises a flaming torch, a sheaf and an open book. The torch indicates the light of truth, conveying the idea of enlightenment. The sheaf marks the harvest of fruits from the pursuit of knowledge. And the book signifies the liberative quest for truth and knowledge.

1.3. COLLEGE MOTTO:

“THE TRUTH SHALL MAKE YOU FREE”

The college motto has been drawn from Jesus’ statement in the Holy Bible: “If you continue to obey my teaching, then you are truly my followers, then you will know the truth. And the truth will make you free” (John 8: 31). The great thinkers and sages of the world have acknowledged that the way to ultimate freedom is through the realization of the supreme truth.

The Rigveda proclaims: “Truth is the support of the earth”. Buddha exhorts: “Hold to the truth within yourselves as to the only lamp”. The Quran declares: “God is truth”. For Gandhiji, life had been both a pursuit of and experimentation with truth. His life demonstrates that truth is the way to freedom.

Traditionally, Truth has been considered, along with the Good and the Beautiful, as a supreme value. The pursuit of truth is in practice indistinguishable from the pursuit of knowledge. True knowledge sought in a spirit of enquiry, matures into wisdom and reverence for God.

The college is a community of teachers and students bound in partnership in this pursuit of truth, as well as those who assist them in this quest.

“Ultimate truth is ultimate reality and those who devote themselves to it will become gloriously free — free within and without”.

1.4. FOUNDER MEMBERS – GREAT VISIONARIES

Mr. K. C. CHACKO (1884 - 1947)

Following a brilliant academic career at Madras Christian College (MCC), Tamil Nadu, Mr. K.C. Chacko joined the teaching community of MCC as a Lecturer in Philosophy. He was greatly inspired and influenced by the life of Principal Dr. William Skinner. While in Madras, Mr. Chacko laboured day and night among the students and other young men of the city, passing on to them the message of Christ's call to fellowship in his name. His ceaseless activity adversely affected his health and in 1911 Mr. Chacko fell seriously ill with tuberculosis. Though the doctors gave up all hope of his recovery, he rested his mind on God's love and power to heal. He had a miraculous recovery, but could no longer subject himself to excessive physical strain or exertion. He joyfully channelized the tremendous energy of his vigorous mind to the ministry of intercession, helping individuals and groups to lead a Christian life. One of the prayer groups which came into existence this way was responsible for the founding of Union Christian College, the first, non-Roman Catholic Christian College in India owing its existence to an initiative within the country. Christian Fellowship as a God-given means of finding out God's will in every situation and of receiving God's answer to prayers in every need was the guiding principle of Mr. Chacko's life. He always thought of UCC as a centre where a fellowship consisting of members from different denominations of the Christian Church could unitedly experience Christ's sufficiency, and commend Christ to others, thereby effectively sharing the witnessing mission of the Church and working for the unity of the Church. In the growth and progress of the Union Christian College from its very humble beginnings, one can see the vindication of the deep faith of Mr. Chacko in the purpose and providence of the Almighty, and God's response to prayers in the name of Christ.

Mr. Chacko retired from active College service in 1943, but he continued to keep alive his association with his colleagues, friends and students. He also continued to strive for the unity of the Church in Kerala. He would often engage in deliberations and negotiations involving great mental and physical strain to bring unity within the Malankara Syrian Church to which he belonged. He died on September 15, 1947. Mr. Chacko was a rare Christian soul, who, in our generation experienced and helped others to experience in their daily life, work and problems, the reality of the presence, purpose and power of the Lord Jesus Christ. Chacko Hostel in UCC was named after this eminent person.

Mr. A. M. VARKI (1892 - 1944)

Mr. A.M. Varki was the first Principal of Union Christian College. He had a brilliant academic career and passed his B.A., M.A. & B.L. Degree Examinations with outstanding distinction. He was a student of Madras Christian College and later, a member of the teaching staff of MCC for a short period. He was also one of the founder members of Union Christian College. As Principal of the College during its first 20 years, he guided the destiny of the newly founded institute with mature wisdom and statesmanship. His

lectures, especially the ones on Shakespearean plays, as well as his addresses at the weekly College assembly or in the Chapel were an unforgettable experience to every member of the College. He was recognized as an experienced and seasoned educationalist and an able administrator. He was a member of the Syndicate of the Madras University and later of the Travancore University for several years. As an educationalist and as a leader of the Christian community, especially of the Malankara Syrian Church, he exerted a great influence in this part of the country. Great weight was attached to his views on all topics. His deep scholarship, mature and sincere views, his great gift of eloquence, and wide and sympathetic outlook towards life enabled him to win a position of great leadership that proved to be extremely useful to the College, the Church and the society. As a member of the first Mission of Fellowship sent by the Indian Churches to Great Britain and Ireland, he made a profound impression in the countries in which the group visited. Mr. Varki passed away on June 5, 1944. The College Assembly Hall was named after him.

Mr. V. M. ITTYERAH (1895 - 1985)

After completing his B.A. (Hons) Degree from Madras Christian College, Mr. V. M. Ittyerah joined the staff of MCC. A close friend and associate of late Mr. K.C. Chacko, Mr. Ittyerah was one of the first persons who shared with the great soul, the idea of founding Union Christian College. Ever since the day in 1921, when he came to the College Hill with a friend, to clear the jungle around the old, dilapidated and uninhabited building, which was to be Union Christian College's first home, Mr. Ittyerah was a common friend of everyone in the college community. In 1927, he left the College to undertake study at Oxford. He returned in 1930 after completing his B. Litt. Degree and was a staff of the College till he retired at the age of 60. His sincerity, his desire to be of help to all, his enthusiasm, humility and cheerfulness, enabled him to make a distinctive and valuable contribution to the development of the College. He served the College in various ways: as a teacher and warden, as a staff adviser to the Student Christian fellowship, as a staff organizer of relief, for the poor and needy neighbours of the College, as well as in several other ways. He was the Principal of the College from 1942 to 1947. Mr. Ittyerah retired from active service in the College in May 1957 and was later the Principal of Mar Thoma College, Thiruvalla, for three years. Even after his retirement, Mr. Ittyerah continued his close association with the work of UC College until his death on November 9, 1985. Generations of students of Union Christian College cherished their association with Mr. Ittyerah, who was to them an inspiring and consecrated Christian teacher, guide and friend. The Administrative block was named after him.

Mr. C. P. MATHEW (1896 - 1970)

Mr. C.P. Mathew had been a staff of Madras Christian College after graduating in Philosophy. He was a member of the original group, the vision and initiative of which were responsible for the founding of the Union Christian College. He had put the stamp of his powerful personality upon every aspect of the College. His sense of fairness, his

courage of conviction, his magnanimity and his undivided loyalty enabled him to make a unique and valuable contribution, both in shaping the policies of the college as well as in the conscientious and efficient discharge of day to day official duties. He was greatly respected for his profound scholarship in Philosophy and Theology and for the lofty ideals and principles which guided his life. He was also known for his fervent spirit of patriotism and devotion to the Church. He was a member of the Mission of Fellowship which visited England in 1938. He served as Principal of the college from 1947- '52. He was a member of the first elected Parliament of the Indian Republic during 1952-'57 and in that period he was also part of the Indian delegation to the UNESCO in Paris in 1952 and to the United Nations General Assembly in 1954.

Mr. Mathew continued to exert a great influence on the Christian Church and to take an active interest in the political milieu of the country. He also maintained a close association with the college until his death on September 24, 1970. The Mathew Block was named after him.

1.5 MANAGEMENT OF THE COLLEGE

1.5.1. SUCCESSION LIST OF MANAGERS

| | |
|---|-------------|
| 1. Prof. V. M. Ittyerah, M.A., B.Litt. (Oxon) | 1970 - 1975 |
| 2. Prof. T. B. Thomas, M.Sc., C. Phys., M. Inst. P. | 1975 - 1986 |
| 3. Prof. C.T. Benjamin, M.A., M.A. (Prin.) | 1986 - 1993 |
| 4. Prof. (Rev.) K.C. Mathew, M.Sc., M.R.E. | 1993 - 2001 |
| 5. Dr. C. Poonnoose Mathew, M.Sc., Ph.D. | 2001 - 2005 |
| 6. Prof. Mathew Koshy, M.Sc., M.Phil. | 2005 - 2009 |
| 7. Dr. A. M. Chacko, M.Sc., Ph.D. (N. Carolina) | 2009 - 2013 |
| 8. Dr. Raju K. John, M.Sc., M.Phil., Ph.D. | 2013 - 2016 |
| 9. Rev. T. Thomas John, M. A. M.Div. | 2016 - |

1.5.2. SUCCESSION LIST OF PRINCIPALS

| | |
|---|-------------|
| 1. Prof. A. M. Varki, M. A., B. L. | 1921 - 1942 |
| 2. Prof. V. M. Ittyerah, M. A., B. Litt. (Oxon) | 1942 - 1947 |
| 3. Prof. C. P. Mathew, M. A. | 1947 - 1952 |
| 4. Prof. T. B. Ninan, M.A. | 1952 - 1957 |
| 5. Prof. T. B. Thomas, M.Sc., C. Pys., M. Inst. P. | 1957 - 1962 |
| 6. Dr. P. M. Mathai, M.Sc., Ph.D. (Toronto) | 1962 - 1967 |
| 7. Prof. C.T. Benjamin, M.A., M.A. (Prin) | 1967 - 1972 |
| 8. Dr. A. K. Baby, M.A., Ph. D. (Indiana) | 1972 - 1977 |
| 9. Dr. O. M. Mathen, M.Sc., Ph.D. (North Carolina) | 1977 - 1981 |
| 10. Dr. A. M. Chacko, M.Sc., Ph.D. (North Carolina) | 1981 - 1986 |
| 11. Dr. C. Joyce Mathew, M.Sc., Ph.D. (London) | 1986 - 1990 |
| 12. Dr. C. J. Thomas, M.Sc., M.B.A., Ph.D. | 1990 - 1995 |
| 13. Dr. Rajan Varughese, M.Sc., Ph.D. | 1995 - 2000 |
| 14. Dr. Raju K. John, M.Sc., M.Phil., Ph.D. | 2000 - 2005 |

- | | |
|---|-------------|
| 15. Dr. Varghese John, M. A., M. Phil., Ph. D. | 2005 - 2010 |
| 16. Dr. T. Thomas Philip, M. Sc., Ph. D. (Canada), PDF (Can); PDF (Can) | 2010 - 2013 |
| 17. Dr. A. Benny Cherian, M. Sc. Ph. D. | 2013 - 2015 |
| 18. Dr. P. Thomas Mathew, M. Sc. Ph. D. | 2015 - 2018 |

1.5.3. UNION CHRISTIAN COLLEGE STANDING COUNCIL (2020 - 23)

1. Adv. Titus Mani
2. Adv. Joy Mathew
3. Prof. V. C. John
4. Dr. Paul V. Varghese
5. Prof. Baby M Varghese
6. Dr. K P Ouseph
7. Dr. P.M. Kuriachen
8. Dr. Santhosh P. Kuruvilla
9. Dr. P. J. Philip
10. Rev. Dr. Abraham Kuruvilla
11. Dr. Jacob Chacko
12. Prof. Alexander K. Samuel
13. Prof. K. Kurien Thomas
14. Mr. V. I. Mathew
15. Dr. P. Thomas Mathew
16. Dr. Sachin P. James
17. Dr. Thara. K. Simon
18. Dr. Anil Thomas Koshy
19. Dr. David Saj Mathew / Dr. Rachel Reena Philip
20. Dr. Muse Mary George
21. Dr. Mini Alice
22. Dr. Twincy Varghese
23. Dr. Marykutty P. J.
24. Dr. Jenish Paul
25. Rev. T. Thomas John (Manager)
26. Dr. Rachel Reena Philip (Principal)
27. Dr. M. I. Punnoose (Bursar)

1.5.4. THE COLLEGE GOVERNING BODY / EXE. COMMITTEE / BOARD OF DIRECTORS

1. Rev. T. Thomas John (Manager)
2. Dr. M. I. Punnoose (Bursar)
3. Dr. Rachel Reena Philip (Principal)
4. Dr. P.J. Philip
5. Dr. K.P. Ouseph
6. Dr. P. Thomas Mathew
7. Dr. Dr. Paul V. Varghese
8. Dr. Muse Mary George
9. Dr. Anil Thomas Koshy

1.5.5. THE COLLEGE FELLOWSHIP

Present Faculty

- 1 Dr. Thara K. Simon
- 2 Dr. Anil Thomas Koshy
- 3 Dr. David Saj Mathew P.
- 4 Dr. Muse Mary George
- 5 Dr. M. I. Punnoose
- 6 Dr. Mini Alice
- 7 Dr. Rachel Reena Philip
- 8 Mr. Eldo Varghese
- 9 Dr. Sibu M. Eapen
- 10 Dr. Manju M. George
- 11 Dr. Sunil Abraham Thomas
- 12 Dr. Saju Mathew
- 13 Dr. Shimi Paul Baby
- 14 Dr. Shirley Thomas
- 15 Ms. Juby John
- 16 Dr. Seena M. Mathai
- 17 Ms. Tresa Divya T. J.
- 18 Ms. Anu Nuthan Joshua
- 19 Ms. Liji Lawrence
- 20 Dr. Twincy Varghese
- 21 Ms. Nino Baby
- 22 Ms. Asha Baby Mathews
- 23 Ms. Syna Soosan Abraham
- 24 Dr. Marykutty P. J.
- 25 Ms. Mily Mary Sreeba K.
- 26 Dr. Jenish Paul
- 27 Dr. Ruby Elsa Jacob
- 28 Ms. Minu Joys
- 29 Dr. Justin R. Nayagam
- 30 Ms. Susmi Skaria
- 31 Dr. Alex Mathew
- 32 Dr. Manu Punnen John
- 33 Ms. Shema Elizabeth Kovoov
- 34 Dr. Asha Das
- 35 Mr. Kurian C. Soman
- 36 Dr. Ann George
- 37 Ms. Elizabeth Thomas

Associate Members

- 1 Prof. K. P. Mathew
- 2 Dr. C. Joyce Mathew
- 3 Dr. C. J. Thomas
- 4 Prof. K. George Thomas
- 5 Dr. T. K. Avirah
- 6 Prof. Ittoop Mathew
- 7 Prof. D. Johnson
- 8 Prof. P. Jacob Kurian
- 9 Dr. Rajan Varughese
- 10 Prof. Mathew Koshy
- 11 Rev. T. Thomas John
- 12 Prof. Abraham Mathew
- 13 Dr. P. D. Johnny
- 14 Dr. John Abraham
- 15 Prof. K. E. John
- 16 Dr. K. I. Mani Varghese
- 17 Dr. Raju K. John
- 18 Prof. Rani Varghese
- 19 Prof. Abraham Joseph
- 20 Prof. Santha M. Mathew
- 21 Prof. Anu Oommen
- 22 Dr. K. E. Leelamma
- 23 Prof. Sulatha Annie Thomas
- 24 Dr. K. K. Leelamma
- 25 Dr. Varghese John
- 26 Dr. A. Sunny Kuriakose
- 27 Prof. P. J. Aleyamma
- 28 Prof. Latha Mathew
- 29 Dr. T. Thomas Philip
- 30 Dr. A. Benny Cherian
- 31 Prof. P. Mary Poullose
- 32 Dr. Lopez Mathew
- 33 Dr. Sheela Kumari Isacc
- 34 Dr. P. M. Kuriachen
- 35 Dr. P. Thomas Mathew

1.5.6. ADMINISTRATION

| | |
|--------------------------------------|---------------------------|
| Principal | : Dr. Rachel Reena Philip |
| Bursar | : Dr. M. I. Punnoose |
| Dean Administration | : Dr. Anil Thomas Koshy |
| Dean Academic | : Dr. Muse Mary George |
| Dean Student Affairs | : Dr. Vidhu Narayan |
| Senior Superintendent | : Mr. Asokan. R |
| Librarian | : Mr. Cherian K. George |
| Chief Supdt. University Examinations | : Dr. Sibin M. Eapen |

1.5.7. U. C. COLLEGE STAFF COUNCIL

1. Ms. Rekha Nair
2. Dr. Mini Alice
3. Dr. Geena Joy
4. Dr. Alex Mathew
5. Ms. Minu Joys
6. Dr. Manju M. George
7. Dr. Shirley Thomas
8. Ms. Juby John
9. Dr. Sunil Abraham Thomas
10. Ms. Syna Soosan Abraham
11. Dr. Anil Thomas Koshy
12. Ms. Gincy Abraham
13. Dr. R.S. Radhika
14. Mr. Cherian K. George

1.5.8. OTHER SECTIONS/ OFFICERS-IN-CHARGE

1.5.8.1. Department of Works, Water & Electricity

Superintendent, Works Dept. : Dr. Sunil Abraham Thomas

1.5.8.2. National Cadet Corps (N.C.C.)

Officer (SD Boys) : Major K. S. Narayanan
Officer (SW Girls) : Lt. Dr. G. Geethika

1.5.8.3. National Service Scheme (N.S.S.)

Programme Officers : Dr. Pramod Dominic
Ms. Neethumol Varghese

1.5.8.4 Other Student Servicest

Career Guidance & : Dr. Seena M. Mathai
Placement Cell

1.5.8.5 RTI Office Bearers: Union Christian College

Dr. Rachel Reena Philip, DDO, Applet Officer (AO)-7356838790

Dr. Manju M. George, State Public Information Officer (SPIO)-9496106863

Mr. Asokan R., State Public Information Officer (ASPIO)-9947090485

1.6. MEMBERS OF THE ACADEMIC STAFF

Department of English

Head: Ms. Rekha Nair

- | | |
|---------------------------|----------------------|
| 1. Ms. Rekha Nair | M.A., M.Phil. |
| 2. Dr. Sonia Chacko | M.A., Ph.D. |
| 3. Mr. Cheri Jacob K. | M.A., M.Phil. |
| 4. Ms. Sheenu Varghese | M.A., B.Ed. |
| 5. Mr. Alwin Alexander | M.A., B.Ed., M.Phil. |
| 6. Ms. Asha Baby Mathews | M.A., B.Ed. |
| 7. Ms. Feneena S. Mohamed | M.A., M.A., PGCTE |
| 8. Ms. Akhila Narayanan | M.A., M.Phil. |
| 9. Ms. Anu S. | M.A. |

Department of Hindi

Head: Dr. R.S. Radhika

- | | |
|------------------------|----------------------|
| 1. Dr. R. S. Radhika | M.A., M.Phil., Ph.D. |
| 2. Dr. Ruby Elsa Jacob | M.A., Ph.D. |

Department of Malayalam

Head: Dr. Mini Alice

- | | |
|--------------------------|-----------------------------------|
| 1. Dr. V. P. Markose | M.A., M.A., M.Phil., B.Ed., Ph.D. |
| 2. Dr. Muse Mary George | M.A., M.Phil., Ph.D. |
| 3. Dr. M. I. Punnoose | M.A., M.Phil., B.Ed., Ph.D. |
| 4. Dr. Mini Alice | M.A., M.Phil., B.Ed., Ph.D. |
| 5. Major K. S. Narayanan | M.A., M.Phil., B.Ed. |
| 6. Dr. Vidhu Narayan | M.A., M.Phil., B.Ed., Ph.D. |
| 7. Dr. Sibu M. Eapen | M.A., M.A., B.Ed., Ph.D., PDF. |
| 8. Dr. Saju Mathew | M.A., B.Ed., Ph.D. |
| 9. Dr. Shimi Paul Baby | M.A., B.Ed., Ph.D. |

Department of Botany

Head: Dr. Manju M. George

- | | |
|--------------------------|---------------------|
| 1. Dr. Thara K. Simon | M.Sc., M.Sc., Ph.D. |
| 2. Dr. David Saj Mathew | M.Sc., Ph.D. |
| 3. Dr. Manju M. George | M.Sc., Ph.D. |
| 4. Dr. M. Anilkumar | M.Sc., Ph.D. |
| 5. Ms. Anumol Jose | M.Sc. |
| 6. Dr. Justin R. Nayagam | M.Sc., Ph.D. |

Department of Chemistry

Head: Ms. Minu Joys

- | | |
|----------------------------|----------------|
| 1. Dr. Jenish Paul | M.Sc., Ph.D. |
| 2. Ms. Smitha Roy | M.Sc. |
| 3. Ms. Minu Joys | M.Sc. |
| 4. Dr. Simi Pushpan K. | M.Sc., Ph.D. |
| 5. Dr. Ajalesh B. Nair | M.Sc., Ph.D. |
| 6. Dr. Nelson Joseph P. | M.Sc., Ph.D. |
| 7. Ms. Neethumol Varghese | M.Sc., M.Phil. |
| 8. Dr. Divya Susan Philips | M.Sc., Ph.D. |
| 9. Dr. Sunil Sekhar A.C. | M.Sc., Ph.D. |

Department of Computer Science

Head: Ms. Gincy Abraham

- | | |
|-------------------------|---------------|
| 1. Mr. Cijin K. Paul | M.C.A. |
| 2. Ms. Gincy Abraham | M.E. |
| 3. Dr. Asha Das | M.Tech., Ph.D |
| 4. Ms. Elizabeth Thomas | M.Sc. |
| 5. Ms. Greeshma K. | M.Sc. |

Technical Assistant

Mr. Alex M. Kuriakose

Department of Mathematics

Head: Dr. Geena Joy

- | | |
|----------------------------|----------------|
| 1. Dr. E. S. Jeevanand | M.Sc., Ph.D. |
| 2. Mr. Eldo Varghese | M.Sc. |
| 3. Ms. Anu Nuthan Joshua | M.Sc. |
| 4. Dr. Geena Joy | M.Sc., P.hD |
| 5. Ms. Mily Mary Sreeba K. | M.Sc., M.Phil. |
| 6. Ms. Susmi Skaria | M.Sc., M.Phil. |
| 7. Mr. Kurian C. Soman | M.Sc., M.Phil. |

Department of Physics

Head: Dr. Alex Mathew

- | | |
|----------------------------|-------------------------------|
| 1. Dr. Rachel Reena Philip | M.Sc., Ph.D. |
| 2. Ms. Rakhy Raphael | M.Sc. |
| 3. Dr. Alex Mathew | M.Sc., Ph.D. |
| 4. Dr. Manu Punnen John | M.Sc., Ph.D., P.D.F. |
| 5. Dr. Reshmi R. | M.Sc., M.Phil., Ph.D., P.D.F. |
| 6. Dr. Pramod Dominic | M.Sc., Ph.D., P.D.F. |
| 7. Dr. Madhu K. | M.Sc., Ph.D., P.D.F. |
| 8. Dr. Shinoj V. K. | M.Sc., Ph.D., P.D.F. |

Department of Psychology

Head: Ms. Syna Soosan Abraham

1. Dr. Malini R. M.A., Ph.D.
2. Dr. Seena M Mathai M.A., Ph.D
3. Dr. Neelima Ranjith M.A., Ph.D., P.D.F.
4. Ms. Syna Soosan Abraham M.A.
5. Dr. Vidhya Ravindranadan M.A., M.Phil., Ph.D.
6. Dr. Marikutty P. J. M.A., M.Phil., Ph.D.
7. Ms. Shema Elizabeth Kovoov M.A., M.Phil.

Department of Zoology

Head: Dr. Shirley Thomas

1. Dr. Shirley Thomas M.Sc., Ph.D.
2. Ms. Rima Joseph M.Sc.
3. Dr. Elizabeth V. Mathew M.Sc., Ph.D.
4. Dr. Revathy V. S. M.Sc., Ph.D.

Department of Economics

Head: Dr. Sunil Abraham Thomas

1. Dr. Sunil Abraham Thomas M.A., M.A., M.B.A., Ph.D
2. Lt. Dr. G. Geethika M.A., Ph.D.
3. Ms. Liji Lawrence M.A.
4. Ms. Rajalakshmi R. M.A., M.Phil.
5. Ms. Nino Baby M.A.
6. Dr. Ann George M.A., M.Phil, Ph.D., P.D.F.

Department of History

Head: Ms. Juby John

1. Dr. Sebastian Joseph M.A., M.Phil., Ph.D.
2. Ms. Juby John M.A., M.Ed.
3. Ms. Tresa Divya T. J. M.A.
4. Dr. Jenee Peter M.A., M.A. (Archeology), Ph.D.
5. Dr. Twincy Varghese M.A., Ph.D, B.Ed.

Department of Physical Education

Head: Dr. Anil Thomas Koshy

1. Dr. Anil Thomas Koshy M.A., M.P.Ed., M.Phil., Ph.D.
2. Dr. M. Bindu M.P.Ed., Ph.D.

Library

1. **Librarian:** Mr. Cherian K. George M.L.I.Sc.

1.6. MEMBERS OF THE ACADEMIC STAFF: DIRECTORATE OF SELF-FINANCING PROGRAMMES

Director: Dr. A. V. Alex, M. Sc., Ph.D.

Department of Bio-Science

Head: Mr. Shyam Mohan

1. Mr. Shyam Mohan M.Sc., M.Phil.
2. Ms. Jyothilekshmi S. M.Sc.
3. Mr. Varghese Thomas K. M.Sc.NET.
4. Ms. Mary Jose M.Sc.NET.
5. Ms. Merin Rejoy (on leave) M.Sc.
6. Ms. Asha M. P. M.Sc.NET.
7. Dr. Sareen Sarah John M.Sc.,M.Phil.,Ph.D.
8. Ms. Geethu Paul M.Sc.
9. Ms. Sherin Annie Abraham (Guest) M.Sc.
- 10.Mr. Vipin Thomas M.Sc.M.Phil.
- 11.Ms. Bincy Jacob (Guest) MSc.
- 12.Ms. Devika Raj K. (Guest) MSc.

Department of Commerce

Head: Ms. Bisha E. Y.

1. Ms. Sumitha Pankaj M.Com.
2. Ms. Bisha E. Y. M.A., B Ed, SET
3. Ms. Rintu Jose M.Com
4. M.s. Sabeela Ajeesh MSc.IT,MBA, PGDIM, PGDIB.
5. M.s. Rinchu Abraham M.Com, NET
6. Ms. Rugma Suresh M.Com, NET
7. Ms. Aswathy A. G. M.Com, NET
8. Ms. Anitta Jose M.A. MBA.
9. Mr. Arjun Mohan M.Com.
- 10.Ms. Ancy M. M.A.,M.Phil.
- 11.Ms. Anju Sebastian M.A.,B.Ed.

Department of Electronics and Computer Maintenance (E&CM)

Head: Mr. Akhil T.V.

1. Ms. Julie Ann Joseph(on leave) M.Sc.,B.Ed.
2. Mr. Jibin Jose Mathew(on leave)M.Sc.
3. Ms. Beena A. K. M.Sc.

- | | |
|----------------------------|---------------------------------|
| 4. Ms. Simi Varghese | M.Sc., M.Phil. |
| 5. Mr. Akhil T. V. | M.Sc., M.Tech., MCA, PGDCA, NET |
| 6. Mr. Lijo Thomas | M.Sc. |
| 7. Mr. Ajan P. J. (Guest) | M.Sc., NET., PGDCA. |
| 8. Ms. Milna M. T. (Guest) | M.Tech |

1.6. FACULTY OF OTHER PROGRAMMES/ COURSES/ INSTITUTIONS RUN BY THE U. C. COLLEGE ASSOCIATION

M. B. A.

Director: Dr Padmaja Devi A., M.Com., Ph.D., M.B.A.

Head: Dr. Renju Chandran

- | | |
|-----------------------------|-------------------------|
| 1. Ms. Janisben Bino | M.B.A., M.Com. |
| 2. Mr. Sujithkumar P. | M.B.A., M.Com. |
| 3. Ms. Sneha Rose George | M.B.A., M.Com. |
| 4. Ms. Greeni T. Thankachan | M.Sc. |
| 5. Ms. Renju Chandran | M.B.A., M.Com. |
| 6. Ms. Susan Joseph | M.Com., M.B.A., M.Phil. |

M. C. A.

Director: Dr. A. V. Alex, M.Sc., Ph.D.

Head: Ms. Divya P. B.

- | | |
|--|-----------------|
| 1 Dr. Shine K. George | M.C.A., Ph.D. |
| 2 Ms. Veena Jose | M.C.A., M.Phil. |
| 3 Ms. Divya P. B. | M.Sc., M.Phil. |
| 4 Ms. Sherna Mohan | M.Sc. |
| 5 Ms. Lee Juliet George | M.C.A. |
| 6 Ms. Lince Rachel Varghese (on leave) | M.C.A., M.Phil. |
| 7 Ms. Amrutha Karthikeyan | M.Sc., M.C.A. |
| 8 Ms. Sikha B. Kadayath | M.C.A., M.Phil. |
| 9 Ms. Surabhi P. V. | M.Sc., M.Phil. |
| 10 Ms. Thanu Sudheesh | M.C.A. |
| 11 Ms. Ancy K. Paul | M.C.A. |
| 12 Ms. Reenu Mariam Cherian | M.Tech. |
| 13 Ms. Sanila S. | M.Tech. |

1.6. MEMBERS OF THE ADMINISTRATIVE STAFF

Senior Superintendent

Mr. R. Asokan

Head Accountant

Mr. P. M. Raju

Clerical Staff

1. Mr. Bright Jain Lal C. K.
2. Mr. T. J. Mathew
3. Mr. Soni Varughese
4. Mr. Biju Paul
5. Mr. Shaji Varghese
6. Mr. Santhosh C. M.
7. Ms. T. C. Sunitha
8. Mr. Jino Jose
9. Mr. Chandradas C C

10. Mr. Joshi Paul

LD Store Keeper

11. Ms. Viji Devasia

LD Computer Assistant

Non-Clerical Staff

1. Mr. P. M. James
2. Ms. Hevineswer Pushpam
3. Mr. Paul K. C.
4. Ms. Remya K. Nair
5. Mr. Nishand Zachariah
6. Ms. Reshma Rajan
7. Mr. Crismon Thomas
8. Mr. Shibu Philip
9. Mr. Jipin K. J.
10. Mr. Poul Avarachan
11. Mr. Bino Baby
12. Ms. Sangeetha G.
13. Mr. Rahulraj K.
14. Ms. Shainy T.

Herbarium Keeper

1.6. MEMBERS OF THE NON-TEACHING STAFF - DIRECTORATE OF SELF-FINANCING PROGRAMMES

Administrative Assistant

1. Mr. Basil Joseph

Non-Clerical Staff

1. Ms. Dhanya John
2. Ms. Namitha Muhammed
3. Ms. Aiswarya P. Hariharan
4. Ms. Anju K. A.

Librarians

1. Ms. Smitha C. Elayidom (MCA)
2. Ms. Neenu Johnson (MBA)

Administrative Assistant

1. Ms. Rashanamol T. N
2. Ms. Nithya K. Korah

Clerical & Non-Clerical Staff

- | | |
|----------------------------|----------------------|
| 1. Mr. Satheesh Chandran | Technical Assistant |
| 2. Ms. Vinitha G. (Seetha) | Office Assistant MCA |
| 3. Ms. Dolly Kuriakose | Office Assistant MBA |
| 4. Ms. Sherina C. A. | |
| 5. Ms. Suma S. | |
| 6. Mr. Sanjo Stephen | Technical Assistant |
| 7. Ms. Ambika Mohan | |

1.11 MANAGEMENT OFFICE

- | | |
|----------------------|---|
| 1. Mr. Varghese Paul | Documentation Officer uccdocumentationdesk@gmail.com |
| 2. Mr. Baby V. | Senior Accountant |
| 3. Ms. Divya M. D. | Accountant |
| 4. Ms. Riyamol K. C. | Accountant |
| 5. Mr. Amith Jacob | System Administrator |
| 6. Mr. Biju Cherian | Works Department |
| 7. Ms. Sheethal V.R. | Career Guidance & Placement Cell |

Supporting Staff

1. Security Staff

1. Mr. Paul P.K.
2. Mr. Saiju P.S.
3. Mr. Radhakrishnan
4. Mr. Karthikeyan K.A.
5. Mr. Kumar K.
6. Mr. Ravikumar K.A.
7. Mr. Dileep Kumar

2. Sweepers

1. Ms. Anitha G.
2. Ms. Ajitha K.V.
3. Ms. Lalitha P.S.
4. Ms. Kumari K.A.
5. Ms. Rathni S.
6. Ms. Mani M.
7. Ms. Sathi T.
8. Ms. Kala A.B.

3. Day Care

1. Ms. Reshmi Santhosh
2. Ms. Jaya Arun Kumar

4. Hostels

- | | |
|-------------------------|------------------|
| 1. Dn. Abin George | Warden (Chacko) |
| 2. Ms. Ragi George | Warden (East) |
| 3. Ms. Ancy Thomas | Warden (West) |
| 4. Ms. Mariyamma Oommen | Warden (TBT) |
| 5. Ms. Vincy Joseph | Warden (CTB) |
| 6. Ms. Eliamma T. Jacob | Matron |
| 7. Ms. Molly Sunny | Warden (Skinner) |
| 8. Ms. Grace Thomas | Matron |

2. ACADEMIC PROGRAMMES: AIDED

2.1. UNDERGRADUATE PROGRAMMES

| <u>MAIN</u> | <u>STRENGTH</u> | <u>COMPLEMENTARY SUBJECTS</u> |
|--------------------------------|-----------------|--------------------------------------|
| B. A. Economics Model I | 60 | Political Sc./ Mathematics./ History |
| English Model I | 50 | History |
| History Model I | 30 | Economics / Political Science |
| Malayalam Model I | 50 | Sanskrit |
| B.Sc. Botany Model I | 32 | Zoology / Chemistry |
| Chemistry Model I | 48 | Physics |
| Computer Science Model III | 24 | Mathematics / Statistics |
| Mathematics Model I | 40 | Statistics / Physics |
| Physics Model I | 48 | Mathematics / Chemistry / Statistics |
| Psychology Model I | 30 | Zoology / Statistics |
| Zoology Model I | 32 | Botany / Chemistry |

2.2 POSTGRADUATE PROGRAMMES

| | | | |
|------------------------|----|---------------------|----|
| M. A. Economics | 15 | M.Sc. Botany | 10 |
| English | 15 | Chemistry | 10 |
| History | 15 | Mathematics | 15 |
| Malayalam | 15 | Physics | 12 |
| | | Psychology | 15 |
| | | Zoology | 12 |

3. ACADEMIC PROGRAMMES: SELF-FINANCING

3.1. UNDERGRADUATE PROGRAMMES

| | |
|---|----|
| B.Sc. Biological Techniques & Specimen Preparation (BT & SP) Model III | 30 |
| Electronics & Computer Maintenance (E & CM) Model III | 30 |
| B.Com B.Com (Finance & Taxation) Model I | 40 |
| B.Com (Finance & Taxation) Model II | 40 |

3.2. POSTGRADUATE PROGRAMMES

| | |
|-----------------------------|----|
| M.Sc. Bio-Technology | 20 |
| Bio-Informatics | 20 |

3.3. ADD-ON PROGRAMMES

History : Advanced Diploma in Archaeology and Museology

4. OTHER ACADEMIC PROGRAMMES (AICTE)

| | |
|--|-----|
| 4.1 Master of Computer Applications (M.C.A.) | 120 |
| 4.2 Master of Business Administration (M.B.A.) | 60 |

*Excerpt only. For full version of the regulations, refer to the Regulation of CBCSS, 2017 published by the Mahatma Gandhi University.

Attendance

Only students having a minimum of 75% average attendance for all the courses can register for the examination. Condonation Fees for shortage of attendance to a maximum of 10 days or 50 hours in a semester subject to a maximum of 2 times during the entire duration of the programme may be granted by the University on valid grounds.

This condonation shall not be counted for internal assessment.

Benefit of attendance may be granted to students attending University/ College Union/ Co-Curricular activities by treating them as present on the days of absence, on production of participation/attendance certificates, within one week, from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also.

Students who are not eligible even with condonation due to shortage of attendance shall repeat the course along with the next batch.

5. REGULATIONS FOR UNDERGRADUATE PROGRAMMES

5.1 Choice Based Credit System 2017#

SCOPE: Applicable to all regular Undergraduate Programmes conducted by the University with effect from 2017 admissions, except for Professional and B. Voc. Programmes. The provisions supersede all the existing regulations for the Regular/ Distance/Private Undergraduate programmes to the extent herein prescribed

DEFINITIONS:

‘Common Course I’: A course that comes under the category of courses for English and **‘Common Course II’** implies additional language.

‘Complementary Course’: A course which would enrich the study of core courses.

‘Core course’: A course within the subject of specialization in a degree (**Footnotes**) programme. It includes a course on Environmental Studies and Human Rights.

‘Course’: A portion of a subject to be taught and evaluated in a semester (similar to a paper under annual scheme)

‘Credit’ is the numerical value assigned to a paper according to the relative importance of the syllabus of the programme.

‘Grade’ A letter symbol (A, B, C, etc.), which indicates the broad level of performance of a student in a Paper/Course/ Semester/Programme.

‘Grade Point’ (GP) is the numerical indicator of the percentage of marks awarded to a student in a course.

‘Open Course’: An optional course which the student is free to take at his/her will.

Open courses shall be a non-major elective course offered by Departments other than the parent Department.

‘Programme’: A three year programme of study and examinations spread over six semesters, the successful completion of which would lead to the award of a degree.

‘Semester’ means a term consisting of a minimum **90** working days, inclusive of tutorials, examination days and other academic activities within a period of six months.

Words and expressions used and not defined in this regulation shall have the same meaning assigned to them in the Act and Statutes of the University.

DURATION: The duration of UG programmes shall be **6 semesters**. There shall be two semesters in an academic year: the ‘ODD’ semester shall commence in June and on completion of which, the ‘EVEN’ Semester shall commence. There shall be a two-month vacation during April /May. No student shall be allowed to complete the programme by attending more than 12 continuous semesters.

Registration: The strength of students for each programme shall be as per the existing orders, as approved by the University. The college shall send a list of students registered for each programme in each semester, giving the details of courses registered including repeat/ re-appearance courses, to the University in the prescribed form within 45 days from the commencement of the Semester. Those students who possess the required minimum attendance during a semester and could not register for the semester examination are permitted to apply for Notional Registration for the examinations concerned, which would enable them to be promoted to the next class.

Scheme and syllabus: The UG programmes shall include (a) Common Courses I and II (b) Core Course(s) (c) Complementary / Vocational Courses and (d) Open Course. There shall be one Choice Based Course (Elective Course) in the sixth semester.

For B. Com programme an elective stream shall be offered from third semester onwards.

Credit Transfer and Accumulation

system can be adopted in the programme. Transfer of Credit consists of an institution acknowledging, recognizing, and accepting credits for programmes or courses completed in another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one University to continue their education in another University without a break.

Students who complete the programme with ‘D’ grade, as per Mahatma Gandhi University’s **“Regulations for Under Graduate Programmes under Choice Based**

Minimum marks required

A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 35% are required for a student to pass a course. For a student to pass a programme, A separate minimum of Grade Disrequired in all the individual papers. If a candidate secures F grade for any one of the papers of feredina Semester/ Programme, only F grade will be awarded for that Semester/ Programme until he/she improves this to D Grade or above within the permitted period. (See Clause 5.3 for the full version of this Regulations)

Credit System 2017", will have one chance for improvement within 12 months, immediately after the publication of the result of the whole programme.

Students discontinued from previous regulations, CBCSS 2013, can pursue their studies, as per Mahatma Gandhi University's "Regulations for Under Graduate Programmes under Choice Based Credit System 2017" after obtaining readmission. These students have to complete the programme as per Mahatma Gandhi University "Regulations for Under Graduate Programmes under Choice Based Credit System 2017".

Practical examinations will be conducted only at the end of even semesters for all programmes. Special sanction shall be given to those programmes which need to conduct practical examinations at the end of odd semesters.

PROGRAMME STRUCTURE

Model I BA/BSc

| | | |
|---|---|-------------|
| a | Programme Duration | 6 Semesters |
| b | Total Credits required for successful completion of the Programme | 120 |
| c | Credits required from Common Course I | 22 |
| d | Credits required from Common Course II | 16 |
| e | Credits required from Core course and Complementary courses including Project | 79 |
| f | Open Course | 3 |
| g | Minimum attendance required | 75% |

Model I/II B.Com

| | | |
|---|---|-------------|
| a | Programme Duration | 6 Semesters |
| b | Total Credits required for successful completion of the Programme | 120 |
| c | Credits required from Common Course I | 14 |
| d | Credits required from Common Course II | 8 |
| e | Credits required from Core and Complementary/Vocational courses including Project | 95 |
| f | Open Course | 3 |
| g | Minimum attendance required | 75% |

Model III BA/BSc/B.Com

| | | |
|---|--|-------------|
| a | Programme Duration | 6 Semesters |
| b | Total Credits required for successful completion of the Programme | 120 |
| c | Credits required from Common Course I | 8 |
| d | Credits required from Core Course + Complementary + Vocational Courses including Project | 109 |
| e | Open Course | 3 |
| f | Minimum attendance required | 75% |

EXAMINATIONS: The evaluation of each paper shall contain two parts: (i) Internal or In-Semester Assessment (ISA) and (ii) External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4. Both internal and external marks are to be mathematically rounded to the nearest integer. For all papers (theory & practical), grades are given on a **7-point scale** based on the total percentage of marks, **(ISA+ESA)** as given below:-

| Percentage of Marks | Grade Point | Grade |
|---------------------|-----------------|-------|
| 95 and above | S Outstanding | 10 |
| 85 to below 95 | A+ Excellent | 9 |
| 75 to below 85 | A Very Good | 8 |
| 65 to below 75 | B+ Good | 7 |
| 55 to below 65 | B Above Average | 6 |
| 45 to below 55 | C Satisfactory | 5 |
| 35 to below 45 | D Pass | |

Grades for different courses, semesters and overall programme are given based on the corresponding CPA as shown below:

| GPA | Grade |
|------------------|-----------------|
| 9.5 and above | S Outstanding |
| 8.5 to below 9.5 | A+ Excellent |
| 7.5 to below 8.5 | A Very Good |
| 6.5 to below 7.5 | B+ Good |
| 5.5 to below 6.5 | B Above Average |
| 4.5 to below 5.5 | C Satisfactory |
| 3.5 to below 4.5 | D Pass |
| Below 3.5 | F Failure |

CREDIT POINT AND CREDIT POINT AVERAGE

MARKS DISTRIBUTION FOR EXTERNAL EXAMINATION AND INTERNAL EVALUATION

The external theory examination of all semesters shall be conducted by the University at the end of each semester. Internal evaluation is to be done by continuous assessment. For all courses without practical's total marks of external examination is 80 and total marks of internal evaluation is 20.

Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below:

For all courses without practical

(a) Marks of external Examination: 80 (b) Marks of internal evaluation: 20

All the three components of the internal assessment are mandatory.

| Components of Internal Evaluation of theory | Marks |
|---|-----------|
| Attendance | 5 |
| Assignment /Seminar/Viva | 5 |
| Test paper(s) (1 or 2)(1x10=10; 2x5=10) | 10 |
| Total | 20 |

For all courses with practical

(a) Marks for external evaluation: 60 (b) Total marks for internal evaluation: 15

| Components Internal evaluation | Marks |
|--------------------------------|-------|
| Attendance | 5 |
| Assignment / Seminar/ Viva | 2 |

| | |
|-------------------|-----------|
| Test Papers (2X4) | 8 |
| Total | 15 |

For practical examinations

(a) Marks for external evaluation: 40 (b) Marks for internal evaluation: 10

| Components | Internal evaluation of Practical | Marks |
|-------------------|---|--------------|
| Attendance | | 2 |
| Test Papers (1X4) | | 4 |
| Record* | | 4 |
| Total | | 10 |

**Marks awarded for Record should be based on the number of experiments recorded and duly signed by the concerned teacher in charge. All three components of internal assessments are mandatory.*

For projects

a) Marks of external Examination: 80 (b) Marks of internal evaluation: 20

| Components of External Evaluation of Project | Marks |
|---|--------------|
| Dissertation (External)* | 50 |
| Viva-Voce (External) | 30 |
| Total | 80 |

**Marks for Dissertation may include study tour report if proposed in the syllabus.*

All the four components of the internal assessment are mandatory.

| Components | Internal Evaluation of project | Marks |
|---------------------------------|---------------------------------------|--------------|
| Punctuality | | 5 |
| Experimentation/Data collection | | 5 |
| Knowledge | | 5 |
| Report | | 5 |
| Total | | 20 |

Attendance Evaluation for all papers

| % of attendance | Marks |
|------------------------|--------------|
| 90 and above | 5 |
| 85 – 89 | 4 |
| 80-84 | 3 |
| 76-79 | 2 |
| 75 | 1 |

(Decimals are to be rounded to the next higher whole number)

ASSIGNMENTS: Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester for all courses.

SEMINAR/ VIVA: A student shall present a seminar in the 5th semester for each paper and appear for Viva-voce in the 6th semester for each course.

INTERNAL ASSESSMENT TEST PAPERS: Two test test-papers are to be conducted in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal assessments

are to be kept in the college for one year and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

GRIEVANCE REDRESSAL MECHANISM

Internal assessment shall not be used as a tool for personal or any other type of vengeance. A student has all rights to know how the teacher arrived at the marks. In order to address the grievance of students, a three-level Grievance Redressal mechanism has been envisaged. A student can approach the upper level only if grievance has not been addressed at the lower level.

Level 1: Department Level: The Department cell chaired by the HOD, Department Coordinator, Faculty Advisor and Teacher in-charge as members.

Level 2: College level: A committee with the Principal as Chairman, College Coordinator, HOD of concerned Department and Department Coordinator as members.

Level 3: University Level: A Committee constituted by the Vice-Chancellor as Chairman, Pro-Vice-Chancellor, Convener - Syndicate Standing Committee on Students Discipline and Welfare, Chairman- Board of Examinations as members and the Controller of Examination as member-secretary.

The College Council shall nominate a Senior Teacher as coordinator of internal evaluations. This coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I semester. The internal evaluation marks/grades in the prescribed format should reach the University before the 4th week of October and March in every academic year.

EXTERNAL EXAMINATION: The external theory examination of all semesters shall be conducted by the University at the end of each semester. Only students having a minimum of 75% average attendance for all the courses can register for the examination. Condonation Fees for shortage of attendance to a maximum of 10 days in a semester subject to a maximum of 2 times during the entire duration of the programme may be granted by the University on valid grounds. This condonation shall not be counted for internal assessment. Benefit of attendance may be granted to students attending University/ College Union/ Co-curricular activities by marking them as present on the days of absence, on production of participation/ attendance certificates, within one week from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also. Those students who are not eligible even with condonation due to shortage of attendance shall repeat the **semester** along with the next batch after obtaining readmission.

All students are to do a project in the area of core course. This project can be done individually or in groups (not more than five students) for all subjects which may be carried out inside or outside the campus. Special sanction shall be obtained from the

Vice- Chancellor to the new generation programmes and programmes on performing arts where students have to take projects which involve larger groups. The projects are to be identified during the II semester of the programme with the help of the supervising teacher. The report of the project in duplicate is to be submitted to the department in the sixth semester and is to be produced before the examiners appointed by the University. External Project evaluation and Viva / Presentation are compulsory for all subjects and will be conducted at the end of the programme.

There shall be supplementary exams only for the fifth semester. Notionally registered candidates can also apply for the said supplementary examinations. For reappearance/ improvement, for other semesters the students can appear along with the next batch. A student who registers his/her name for the external exam for a semester will be eligible for promotion to the next semester. A student who has completed the entire curriculum requirement, but could not register for the Semester examination can register notionally, for getting eligibility for promotion to the next semester. A candidate who has not secured minimum marks/credits in internal examinations can redo the same registering along with the University examination for the same semester, subsequently. There shall be no improvement for internal evaluation.

6. COMMITTEES, CLUBS, & FORUMS

6.1 Committees

Admission Committee

Dr. Anil Thomas Koshy (Convener)

Dr. Vidhu Narayan

Mr. Cijin K. Paul

Dr. Ruby Elsa Jacob

Dr. Kurian C. Soman

Dr. Shinoj V.K.

Internal Quality Assurance Committee (IQAC)

Chairperson:

Dr. Rachel Reena Philip

Members:

(a) Administrative Officers:

Dr. Muse Mary George

Dr. Anil Thomas Koshy

Mr. Cherian K. George

Dr. Vidhu Narayan

Mr. Asokan R.

(b) Teachers:

Mr. Cheri Jacob k

Mr. Eldo Varghese

Dr. Sunil Abraham Thomas

Dr. Sebastian Joseph

Mr. Cijin K. Paul

Dr. Seena M. Mathai

Dr. Ruby Elsa Jacob

Dr. Jenish Paul

(c) Management Nominee:

Dr. M. I. Punnoose, Bursar

(d) Local Society, Students and Alumni:

Dr. A. Sunny Kuriakose [former faculty and alumnus]

Dr. Padmananbhan Nair, Alumnus

Mr. Satyanarayana [PTA Vice President]

Ms. Rose Mary Paul, PG Student, II MA Economics

(a) Employers/Industrialists/ Stakeholders:

Dr. Tiju Thomas, IRS

(b) Coordinator:

Dr. Manju M. George

Anti Harassment Committee

Dr. Vidhu Narayan [Student Dean/ Convener]

Ms. Syna Soosan Abraham

Dr. Smitha Roy

Mr. Asokan R.

Anti-Ragging Committee

Dr. Rachel Reena Philip

Dr. Vidhu Narayan (Student Dean/ Convener)

Dr. Alex Mathew

Mr. Asokan R. (Sr. Superintendent)

Mr. M. P. Joseph, (Area Reporter, Manorama, Aluva)

Mr. G D Shiju (President, Karumallor Panchayath)

Mr. Satyanarayanan (Vice President, PTA)

Ms. Preethi Menon (NGO)

Ms. Rose Pinky

Grievance Redressal Committee

Dr. M. I. Punnoose (Co-ordinator)

Lt. Dr. G. Geethika

Ms. Sheenu Varghese.

Dr. Nelson Joseph P

Ms. Parvathy

Ms. Chitra B.K

Internal Complaints Committee

Dr. Bindu M. (Presiding Officer)

Major K.S. Narayanan

Dr. Shimi Paul Baby

Ms. Smitha Roy

SC/ST Monitoring Cell

Dr. Neelima Ranjith (Secretary)

Dr. Saju Mathew

Ms. Rakhi Raphael

Mr. Asokan R.

Mr. G D Shiju

(President, Karumalloor Panchayat)

Day Care Centre

Dr. Marykutty P. J. (Co-ordinator)

Ms. Rima Joseph

Dr. Manu Punnen John

Ms. Elizabeth Thomas

Library Committee

Mr. Cherian K. George (Convener)

Dr. Mini Alice

Dr. Sunil Abraham Thomas

Mr. Cheri Jacob K

Ms. Syna Soosan Abraham

Dr. Alex Mathew

Computer Network Committee

Mr. Cherian K George (Co-ordinator)

Dr. Vidhu Narayan

Mr. Cijin K. Paul

Dr. Shine K. George

Mr. Eldo Varghese

Dr. Pramod Dominic

PD Account (Final Utilization)

Dr. Manju M George (Convener)

Mr. Cijin K. Paul

Dr. Jenish Paul

Placement & Guidance cell

Dr. Seena M. Mathai (Convener)

Mr. Shyam Mohan

Dr. Jenee Peter

Ms. Seethal N (Placement Officer)

Publication

Dr. Mini Alice (Co-ordinator)

Mr. Cheri Jacob K

Dr. Malini R.

Dr. Sebastian Joseph

Research Forum

Dr. Anil Kumar M. (Coordinator)

Dr. E. S. Jeevanand

Dr. Sibu M. Eapen

Dr. Sebastian Joseph

Dr. Reshmi R

UGC Purchase Committee

Dr. Manju M. George (Co-ordinator)

Dr. M. I. Punnoose

Mr. Cherian K. George

Dr. Sebastian Joseph

Mr. Asokan R

Value Education

Dr. M.I.Punnoose (Co-ordinator)

Dr. Sonia Chacko

Ms. Rima Joseph

Website Committee

Mr. Cherian K. George

(Co-ordinator)

Mr. Cijin K. Paul

Dr. Vidhu Narayan

Mr. Alwin Alexander

Ms. Greeshma K.

Tutorials

Dr. Ruby Elsa Jacob (Co-ordinator)

Dr. Asha Das

Time Table Committee

Mr. Cijin K Paul (Co-ordinator)

Ms. Mily Mary Sreeba

Lt. Dr. G Geethika

Mr. Cheri Jacob

Works Committee

Dr. Sunil Abraham Thomas

(Works Supdt)

Dr. Mini Alice

Dr. Bindu M.

Handbook & Calendar

Dr. Anil Thomas Koshy (Convener)

Mr. Cherian K George

Campus Beautification Committee

Dr. Justin R. Nayagam (Coordinator)

Ms. Smitha Roy

Ms. Rakhy Raphael

B.Voc Course

Dr. Bindu M (Coordinator)

Ms. Gincy Abraham

National Cadet Corps

Major. K.S. Narayanan

Lt. Dr. G. Geethika

National Service Scheme

Dr. Pramod Dominic

Ms. Neethumol Varghese

RUSA Board of Governors

Rev. Thomas John, Manager, (Chairman)

Dr. Rachel Reena Philip, (Principal)

Dr. M I Punnoose, Bursar

Dr. Anil Thomas Koshy, Dean-Administration

Dr. Muse Mary George, Dean-Academic

Dr. Vidhu Narayan, Dean- Student Affairs

Dr. Manju M. George, RUSA Institute Level Coordinator & Convener of BoG

Dr. Sunil Abraham Thomas, Construction in Charge

Dr. Jenish Paul, Renovation in Charge

Dr. Seena M. Mathai Purchase in Charge

Mr. George Thomas, Industry Representative

Mr. Ramachandran, Architect

Mr. Amal Krishna, Engineer

Dr. Sunny Kuriakose A., Alumni Representative

Ms. Soumya P, Assistant Engineer, Kerala State PW

BLISS

Ms. Marykutty P.J. (Co ordinator)

Dr. Leelamma K.E (Councillor)

College Scholarship

Dr. Malini.R

Scranton Scholarship

Ms. Liji Lawrance

Higher Education Scholarship

Dr. Manju M. George

NPTEL

Ms. Gincy Abraham (Chapter)

PTA

Dr. Madhu K. (Secretary)

Nodal Officers

PF – Mr. Cijin K Paul

SPARK – Mr. Cijin K Paul

SWAYAM – Mr. Cijin K Paul

Works Committee

Dr. Sunil Abraham Thomas (Works Supdt)

Dr. Mini Alice

Dr. Bindu M.

6.2 CENTRES

Co-ordinators

Dr. Mini Alice & Ms. Rekha Nair

Centre for Peace Studies & Dialogue

Dr. Jenee Peter (Director)

Dr. Malini R

Dr. Vidya Ravindranadan

Service Learning Centre

Dr. Justin R. Nayagam (Director)

Dr. Sunil Abraham Thomas

Dr. Malini R

Dr. Jenish Paul

Ms. Akhila Narayanan

Centre for Study of Religion & Society

Mr. Kurian C Soman (Director)

Ms. Divya (Jt. Director)

Dr. Sibu M. Eapen

Ms. Shema Elizabeth Kovoov

Dr. Seena M. Mathai

Centre for Cultural and Ecological Studies

Dr. Sebastian Joseph (Director)

Dr. Pramod Domnic

Centre for Applied Sciences

Dr. Ajalesh B. Nair (Director)

Dr. Nelson Joseph P.

Dr. Sunil Sekhar A.C.

Dr. Anil Kumar M. (Director)

Dr. Justin R. Nayagam

Dr. Manu Punnen John (Director)

Dr. Reshmi R.

Centre for Human Potential and Community Development

Ms. Juby John (Director)

Ms. Nino Baby

Dr. Shimi Paul Baby

Centre for Environmental Studies

Dr. Simi Pushpan K.

Dr. Elizabeth V. Mathew

Ms. Rajalakshmi R

Ms. Anumol Jose

6.3 CLUBS

EK Bharth Shresht Bharath

Dr. Seena M. Mathai
Dr. Ruby Elsa George
Dr. R.S. Radhika

Uni-y

Dr. Saju Mathew

ED Club

Dr. Ann George

Photography Club

Dr. Sunil Abraham Thomas

Drama Club

Dr. V.P. Markose

Free Thinkers Club

Dr. Madhu K.

Media Club

Dr. Alex Mathew

Swimming Club

Dr. Bindu M

Quiz Club

Dr. Sunil Abraham Thomas

Trekking

Dr. Pramod Domnic

Debating Club

Dr. V.P. Markose

Cycle Expeditions

Dr. Jenish Paul

Nature Club

Ms. Tresa Divya T.J

Deck and Hall

Mr. Cheri Jacob

Youth Inspire Club

Mr. Akhil T.V.

Film Club

Dr. Seena M. Mathai
Dr. Ruby Elsa Jacob
Dr. R.S. Radhika

Yoga Club

Dr. Bindu M.

Science Club

Dr. Reshmi R.

Folklore Club

Dr. M.I. Punnoose

Readers' Forum

Mr. Cherian K George

Tourism Club

Dr. Simi Pushpan

Pain & Palliative

Ms. Rakhy Rapheal
Dr. Shinoj V.K..

Swaralaya

Ms. Minu Joyce

Kerala Start up Mission (IEDC)

Ms. Greeshma K

Fitness

Dr. Anil Thomas Koshy

Gandhi Darshan

Dr. Twincy Varghese
Lt. Dr. G. Geethika

Vimukthi

Dr. Malini R.

Randhal

Ms. Sheenu Varghese

Women Cell

Ms. Shema Elizabeth Kovoov

Aashiyana Club

Dr. R.S. Radhika
Dr. Ruby Elsa George

Anti-Narcotic Club

Dr. Malini R (Convenor)
Dr. Divya Susan Philips
Dr. Neelima Ranjith

7. LIST OF CLASS TEACHERS

English

| | | |
|--------|---|------------------------|
| I BA | : | Ms. Asha Baby Mathews |
| II BA | : | Ms. Feneena S. Mohamed |
| III BA | : | Ms. Akhila Narayanan |
| I MA | : | Dr. Sonia Chacko |
| II MA | : | Ms. Rekha Nair |

Malayalam

| | | |
|--------|---|------------------------|
| I BA | : | Dr. Saju Mathew |
| II BA | : | Dr. Vidhu Narayanan |
| III BA | : | Dr. Sibu M Eapen |
| I MA | : | Major. K. S. Narayanan |
| II MA | : | Dr. V.P. Markose |

Chemistry

| | | |
|----------|---|-----------------------|
| I B.Sc | : | Ms. Minu Joys |
| II B.Sc | : | Dr. Sunil Sekhar A.C. |
| III B.Sc | : | Dr. Ajalesh B Nair |
| I M.Sc | : | Ms. Smitha Roy |
| II M.Sc | : | Dr. Jenish Paul |

Physics

| | | |
|----------|---|-------------------------|
| I B.Sc | : | Dr. Manu Punnen John |
| II B.Sc | : | Ms. Rakhy Raphael |
| III B.Sc | : | Dr. Shinoj V.K. |
| I M.Sc | : | Dr. Alex Mathew |
| II M.Sc | : | Dr. Rachel Reena Philip |

Economics

| | | |
|--------|---|--------------------------|
| I BA | : | Dr. Sunil Abraham Thomas |
| II BA | : | Lt. Dr. G. Geethika |
| III BA | : | Ms. Nino Baby |
| I MA | : | Ms. R Rajalakshmi |
| II MA | : | Dr. Ann George |

History

| | | |
|--------|---|----------------------|
| I BA | : | Ms. Tresa Divya T J |
| II BA | : | Dr. Twincy Varghese |
| III BA | : | Dr. Jenee Peter |
| I MA | : | Dr. Sebastian Joseph |
| II MA | : | Ms. Juby John |

Mathematics

| | | |
|----------|---|-------------------------|
| I B.Sc | : | Ms. Mily Mary Sleeba K. |
| II B.Sc | : | Mr. Kurian C. Soman |
| III B.Sc | : | Ms. SusmiSkaria |
| I M.Sc | : | Mr. Eldho Varghese |
| II M.Sc | : | Ms.Anu Nuthan Joshua |

Psychology

| | | |
|----------|---|--------------------------|
| I B.Sc | : | Dr. Neelima Ranjith |
| II B.Sc | : | Ms. Syna Soosan Abraham |
| III B.Sc | : | Dr. Seena M Mathai |
| I M.Sc | : | Dr.Malini R. |
| II M.Sc | : | Dr.Vidhya Ravindranadhan |

Zoology

| | | |
|----------|---|------------------------|
| I B.Sc | : | Dr. Rima Joseph |
| II B.Sc | : | Dr. Revathy V.S |
| III B.Sc | : | Dr. Shirley Thomas |
| I M.Sc | : | Dr. Shirley Thomas |
| II M.Sc | : | Dr. Elizabeth V Mathew |

Botany

| | | |
|----------|---|---|
| I B.Sc | : | Dr. Thara K. Simon |
| II B.Sc | : | Ms. Anumol Jose. |
| III B.Sc | : | Dr. Manju M. George |
| I M.Sc | : | Dr. Justin R. Nayagam & Ms. Anumol Jose |
| II M.Sc | : | Dr. Manju M. George & Dr. M. Anil Kumar |

Computer Science

| | | |
|----------|---|-------------------|
| I B.Sc | : | Ms. Greeshma K |
| II B.Sc | : | Dr. Asha Das |
| III B.Sc | : | Mr. Cijin K. Paul |

Electronics and Computer Maintenance

| | | |
|----------|---|-------------------|
| I B.Sc | : | Ms. Milna M J |
| II B.Sc | : | Mr. Lijo Thomas |
| III B.Sc | : | Ms. Simi Varghese |

BT & SP

| | | |
|----------|---|--------------------------|
| I B.Sc | : | Ms. Sherin Annie Abraham |
| II B.Sc | : | Mr. Varghese Thomas |
| III B.Sc | : | Ms. Bincy Jacob |

B.Com Model I

| | | |
|-----------|---|--------------------|
| I B.Com | : | Ms. Sumitha Pankaj |
| II B.Com | : | Mr. Arjun Mohan |
| III B.Com | : | Ms. Rintu Jose |

B.Com Model II

| | | |
|-----------|---|--------------------|
| I B.Com | : | Ms. Anitta Jose |
| II B.Com | : | Ms. Aswathy A G |
| III B.Com | : | Ms. Sabeela Ajeesh |

Biotechnology

| | | |
|----------|---|-----------------------|
| I M.Sc. | : | Ms. Asha M P |
| II M.Sc. | : | Dr. Sareen Sarah John |

Bioinformatics

| | | |
|----------|---|------------------|
| I M.Sc. | : | Ms. Mary Jose |
| II M.Sc. | : | Mr. Vipin Thomas |

M.C.A

| | | |
|-------------|---|--------------------------|
| I REGULAR | : | Ms. Reenu Mariam Cherian |
| II REGULAR | : | Ms. Sikha B Kadayath |
| III REGULAR | : | Ms. Ancy K Paul |
| III DIRECT | : | Ms. Thanu Sudheesh |

M.B.A

| | | |
|----------|---|-------------------|
| I M.B.A | : | Ms. Janisben Bino |
| II M.B.A | : | Ms. Susan Joseph |

10. RESEARCH CENTRES OF MAHATMA GANDHI UNIVERSITY

Ph.D. Course Work:

The Ph.D. Course work conducted by the Union Christian College commences on 1st January and finishes by 30th June every year. Teacher fellows can do the programme in two spells. M. Phil. Degree holders are exempted from attending Paper 1 (if they have done the same for their M. Phil.) and paper 2 examinations, but they have to compulsorily attend and complete the six months programme. Those who have registered for Ph. D. with U. C. C. as their centre of research can attend the course work here. Research scholars, who have registered in research centers external to the U. C. C. would like to undergo course work here, may have to get prior consent from the University.

Coordinators

- Language and Literature – Dr. Sibin M. Eapen
- Social Science – Dr. Neelima Ranjith
- Science – Dr. Justin R. Nayagam

Course Work Convener – Dr. M. Anilkumar

| Departments | Guides | Departments | Guides |
|-------------|---|-------------|---|
| Botany | Dr. Thara K. Simon Dr. M. Anilkumar Dr. Justin R. Nayagam Dr. Manju M. George | Chemistry | Dr. Jenish Paul Dr. Simi Pushpan K. Dr. Ajilesh V. Nair |
| Malayalam | Dr. Muse Mary George Dr. Sibin M. Eapen Dr. V. P. Markose Dr. Mini Alice Dr. M. I. Ponnoose | Zoology | Dr. Shirley Thomas Dr. Revathy V.S. |
| History | Dr. Sebastian Joseph | | |
| Physics | Dr. E. I. Anila Dr. Rachel Reena Philip Dr. Reshmi R. Dr. Shinoj V.K. | | |
| Psychology | Dr. Neelima Ranjith Dr. Vidhya Ravindranadan Dr. Seena M. Mathai | | |

11. COURSE FEES

(i) Tuition Fee:- Payable in two installments on dates shown in the College Almanac. Tuition fees can also be paid in full along with the first installment.

| | | |
|--------------------------------|--------------|---------------|
| B.A. / B.Sc.(Aided) | Rs. 525 x 2 | = Rs. 1050.00 |
| B.Sc. Computer Science (Aided) | Rs. 1575 x 2 | = Rs. 3150.00 |
| M.A. / M.Sc (Aided) | Rs. 945 x 2 | = Rs. 1880.00 |

(ii) Admission Fee:- The fees has to be paid at the beginning of the course for all the above courses and also for re-admission. (M.A./M.Sc. Rs. 160/- B.A./B.Sc. Rs. 80/-). An amount of Rs. 20.00 out of Rs. 50.00 now levied as fee for the application form will be treated as Registration fee for the course.

(iii) Special Fees:- Payable by those concerned along with the first installment.

| Items | Amount |
|-------------------------------------|--------|
| Affiliation Fees: | |
| B. A. / B. Sc. | 580.00 |
| M. A. / M. Sc | 790.00 |
| Athletic Fee | 105.00 |
| Association Fee | 55.00 |
| Audio Visual Fee | 30.00 |
| College Calendar | 35.00 |
| College Magazine | 55.00 |
| For Registration as Matriculate | 265.00 |
| GPAI | 25.00 |
| Sports Affiliation Fee (University) | 210.00 |
| Sports Affiliation Fee (College) | 105.00 |
| Library (UG) | 105.00 |
| Library (PG) | 105.00 |
| Medical Inspection | 10.00 |
| Stationery | 55.00 |
| Students' Aid Fund | 10.00 |
| University Students Welfare Fund | 35.00 |
| University Union Fee | 55.00 |
| Women Study | 10.00 |

(iv) Laboratory Fees:- Payable along with the first installment of fees

- a) For students of B.Sc. class Rs. 265.00 for the main subject and Rs. 160.00 for each of the subsidiary subjects except Mathematics and Statistics.
- b) Rs. 1260.00 for students of M.Sc. Physics, Chemistry, Botany, Zoology and Psychology.
- c) For B.Sc. Psychology Rs. 265.00.

(v) Fees for Research Scholars:-

| | |
|---------------|---------------------|
| Admission Fee | Rs. 350.00 |
| Library Fee | Rs. 200.00 per year |
| Contingency | Rs. 15.00 per term |

Caution Deposit:

| | |
|---------------------|------------|
| B.A./ B.Sc. (Aided) | Rs. 360.00 |
| M.A./ M.Sc. (Aided) | Rs. 600.00 |

11.1. Payment of Fees

1. Tuition fee will be collected in two equal installments in the months of June and December respectively. The first installment including the special fees prescribed and caution deposits will be collected from the students of senior classes within a period of seven consecutive working days beginning from the date of College re-opening. In the case of junior classes, the installment of tuition fees due till the date of admission along with special fees and caution deposit will be collected on the date of admission.

2. Subsequent installments will be collected on or before the 7th consecutive working day of the month concerned. The Principal of the College may fix the due date for collection of fees for each installment for various classes within the seven consecutive working days.

3. If any student fails to pay the fees or special fees on the due date he/she shall be liable to pay a fine of Rs. 5/- along with the fees or special fees on or before the 10th day after the due date. If the 10th day happens to be a holiday, the next working day will be counted as the 10th day. (Revised rates applicable to 2002 admissions have been given separately).

4. If the fees or special fees with the fine of Rs. 5/- is not paid on or before the last date fixed for the fine payment, an additional fine of Rs. 5/- will have to be paid by the concerned student. If the fees and fines of an installment are not paid before the last opportunity given for payment of that installment, the name of the student will be removed from the rolls of the college with effect from the date following the expiry of this payment period and the student will not get the benefit of attendance from the date of removal from the rolls of the college. If the student is re-admitted he/she has to apply for the special permission of the Principal and also has to remit all the fee arrears along with fine. Re-admission fee of Rs. 50/- will have to be paid in such cases. The re-admitted students will get the benefit of attendance only from the date of re-admission.

5. The names of defaulters of installment will be published on the notice board immediately after expiry of the last opportunity fixed for payment of the installment.

6. Students who are admitted for a term to make it up for shortage of attendance for the course which her/she was undergoing should pay one-third of the tuition fees for the year together with full special fees, and caution deposit at the time of admission.

Only such of those former students will be admitted as term students. They should obtain prior sanction from the University for readmission.

7. Every student is liable to pay the prescribed fee for the whole term during any part of which his/her name is under the rolls of the college. As per university guidelines, if a student studying in an Arts & Science College or a Sanskrit College for the undergraduate or postgraduate course after obtaining Transfer Certificate from the institution, and got admitted to the same course of study in another similar college he/ she shall not be called upon to pay over again the fees already paid for the term in the college which issued the T. C. However, special fees and caution deposit will have to be paid again at the new College.

8. In the case of students getting admitted late after the commencement of the Academic Year, the fees for the preceding months, if any, will be collected at the time of admission.

9. Wherever the term “fees” is mentioned, it means “tuition fees” alone.

10. Fees — will be received by the Office on collection days during the following hours.

11.2.1. On first collection day

| | | | |
|-----------|------------|----|------------|
| Forenoon | 09.00 a.m. | to | 11.30 p.m. |
| Afternoon | 12.30 p.m. | to | 02.00 p.m. |

Students should keep the receipts of caution deposits for claiming the deposits on the completion of their course.

11.2.2 On other collection days

| | | | |
|-----------|------------|----|------------|
| Forenoon | 09.00 a.m. | to | 11.30 noon |
| Afternoon | 12.30 p.m. | to | 02.00 p.m. |

All claims for refund of dues whether from college hostels or mess should be made within one month after these become due.

Any student seeking admission will have to pay the fees prescribed before his/her name is enrolled. No student shall be enrolled after the beginning of a term unless he/ she has paid all the installments of fees which he/she would have had to pay, had his/ her name been on the rolls from the beginning of the term.

A receipt signed by the Accountant shall be granted for every payment made which the student shall preserve and produce whenever required by the Principal.

Mistakes, if any, in the receipts issued for payments made should be pointed out then and there and should be got corrected on the spot. Complaints made later will not be entertained.

(Revised rates of fine as per GO. (MS) No. 92/2002/ H.Edn. dt. 23/7/02 from 2002 admissions onward: fine after seven days from due date - Rs. 5/-, after 10 days from the due date - Rs. 10/-)

11.3. UNIVERSITY FEES

11.3.1. Rates of University Examination Fees

11.3.1.1. Undergraduate Examinations

| | |
|--------------------------|---|
| 1st to 5th Semester | Rs. 50 per paper + Rs. 100 for CV Camp + Rs. 20 Application Fee + Rs. 25 for each semester mark list + Rs. 50 for each Practical Exam (For Botany & Zoology Rs. 100). |
| 6th Semester | Rs. 50 per paper + Rs. 100 for CV Camp + Rs. 20 Application Fee + Rs. 100 for mark list + Rs. 100 for PC + Rs. 100 for Project and Viva + Rs. 50 for each Practical Examination (For Botany and Zoology Rs. 100). |
| Supplementary (Aided) | Rs. 50 per paper + Rs. 100 per paper for CV Camp + Rs. 20 Application Fee + Rs. 25 for Grade Card per Sem. + Rs. 50 for each Practical Exam (For Botany & Zoology Rs. 100). |
| Supplementary (SF) | Rs. 100 per paper + Rs. 100 per paper for CV Camp + Rs. 20 Application Fee + Rs. 25 for Grade Card per Sem. |
| Improvement / Betterment | Aided : Exam Fee Rs. 100 per paper + Rs. 30 per paper for CV Camp + Registration Fee Rs. 50 / Sem. + Rs. 25 for Grade Card per Sem. + Rs. 20 Application Fee (For SF Rs. 25). |

11.3.1.2 M.A./M.Sc. Programs (except Self Financing Programs)

| | |
|---|--|
| 1 st to 3 rd Sem. | Rs. 40/- per paper + Rs. 50/- per practical (only if applicable) + Rs. 150/- for CV Camp Fee + Rs. 25/- for Mark list + Rs. 20/- for App. Fee |
| 4 th Sem. | Rs. 40/- per paper + Rs. 50/- per practical (only if applicable) + Rs. 50 for Viva + Rs. 100/- for Project Evaluation + Rs. 150/- for CV Camp Fee + Rs. 25/- for Mark list + Rs. 20/- for App. Fee |

11.3.1.3 M.Sc. Self-Financing Programs

| | |
|---|---|
| 1 st to 3 rd Sem. | Rs. 100/- per theory paper + Rs. 100/- per practical + Rs. 150/- for CV Camp Fee + Rs. 25/- for Mark list + Rs. 25/- for App. Fee |
| 4 th Sem. | Rs. 100/- per paper + Rs. 100/- per for practical + Rs. 100/- for Viva + Rs. 200/- for Project Evln. + Rs. 150/- for CV Camp Fee + Rs. 25/- for Mark list + Rs. 25/- for App. Fee |

12. FEE CONCESSIONS

1. **Poor students of Other Backward Communities** who are bonafide subjects of Kerala State are eligible for full fee concession. They will have to produce the necessary nativity and Income Certificate issued by the Village Officer.
2. **Students belonging to Scheduled Castes, Scheduled Tribes, O.E.C.** including Kudumbis and converts from them are eligible for full fee concession, lump sum grant for purchase of books, actual boarding and lodging charges in Collegiate Hostels or other Government Hostels or monthly stipend at the rate fixed by the Government from time to time. This concession shall be granted by the Department of Development for Scheduled Castes and Tribes on proper application with necessary certificates to be submitted at the prescribed time.
3. **Harness Fee Concession:-** Students who are children of Kerala Government employees who died in harness or within six months after retirement will be eligible for full fee concession for one year in each class, subject to their annual family income.
4. **Educational Concession to the Children of Political Sufferers:-** Awarded to the children and grandchildren of political sufferers, provided the annual income does not exceed Rs. 15,000.00

13. M. G. UNIVERSITY STUDENTS' CODE OF CONDUCT

13.1 Prohibition on Political Activity inside the campus (Abstract)

- (a) No student of a college shall get himself involved in any political activity by him/her or abet the said activity to be carried on by fellow students inside the campus in any manner whatsoever and any such activity is hereby banned inside the campus.
- (b) Taking part in any political activity by organizing students or to cause gathering inside the college campus for the purpose of doing any activity as defined in Rule 4 (6) shall constitute serious indiscipline. Every member of such a gathering shall be individually liable and responsible for the gross indiscipline in this regard and the Principal shall have the power to take disciplinary action against students who indulge in the aforesaid activities.
- (c) It shall constitute gross indiscipline to call for and appeal to strike based on policies and ideologies that may be preached by the political parties or their sister organizations or student wings. The participants in the strike as aforesaid shall be dealt with by the disciplinary authority and they shall be imposed appropriate punishment as provided in these rules.

Abide by the Rules

Rules and regulations alone cannot make a good College or Hostel; the most important point is that students and staff alike should have as piritofloyalty and friendliness, and an earnest desire to join together in making their Hostel and College everything that they ought to be. But when a number of people are thus attempting to live together in a community, they have to be willing to be guided by certain rules or accepted traditions, so as to prevent disorder and confusion. Rules and regulations are formulated with this purpose in view and should not be regarded as something imposed mechanically from outside. These notes draw attention to some of the more important of the rules and customs by which our corporate life is, or ought to be regulated. It would be a very good thing if every member of the College would carefully note them and try to respect them both in letter and in the spirit.

Life in the college should enable students to acquire good conduct, pleasing manners and gentlemanly behavior. It is meant to teach students to be courteous by considering others or those less privileged, as equals or superior than themselves. In this respect, particularly in the matter of teacher - student relationships, our country has a great and noble tradition and it is the duty of all members of the college as cultured and educated citizens to be worthy of our great traditions.

(d) No student of a college shall stage or indulge in any activity like Dhama, Gherao, obstructing entry to and from any class room, office, hall or other places inside the campus and such activities shall be treated as misconduct as per court order.

(e) No student shall shout slogans inside the class rooms, office or any other place inside the campus and obstruct and interfere or cause disturbance and nuisance to the ordinary functioning of the institution. These activities shall be treated as misconduct as per court order.

13.2. The Procedure for Imposition of Punishment

(a) The Principal of the college shall be the disciplinary authority in respect of the students in the college.

(b) If it comes to the notice of the Principal that a student or a class of students have committed misconduct as referred to in Rule 5 above and that the Principal is perceives that there is prima facie enough material in the allegation against the delinquent student, he/she shall immediately pass an order suspending the student/ students from the college.

(c) If the Principal thinks that the delinquency alleged in the complaint requires further investigation/enquiry, he/ she shall report the matter to the College Council. After reporting the matter and after seeking the views of the Council, the Principal shall appoint a competent teacher, or a team of teachers to enquire into the matter and to submit the report at the earliest.

(d) The Enquiry Officer so appointed shall conduct enquiry without delay after gathering oral or written evidence from the

complainant as well as the person against whom the allegations/delinquency, were made. The Enquiry Officer also shall give fair and reasonable opportunity to all the parties and shall submit a report to the Principal. Based on the report the Principal shall take appropriate action, which he deems fit, including the imposition of the following punishments.

1. Imposition of fine
2. Issuance of compulsory transfer certificate.
3. Dismissal from the college.

In the event of imposition of punishment, dismissal or compulsory issuance of transfer certificate, the Principal shall forward the order along with the report to the University.

13.3 Prohibition of Damage to Property

The student shall not disfigure the class rooms, compound wall, or other buildings, inside the college campus by pasting posters or write on the walls in connection with any activity. They shall not damage or destroy any furniture, equipment and other materials inside the college campus. In the event of any student indulging in any such activities, a fine shall be imposed on him/her, to be fixed by the Principal of the College after evaluating the extent and magnitude of the damages so caused.

The aforesaid imposition of fine is without prejudice to the liability of the delinquent student for prosecution under the provisions of the Indian Penal Code or under the provisions of Prevention of Damage to Public Properties Act. The damage so fixed by the Principal shall be recovered as arrears of land revenue and in the event of nonpayment, the recovery proceedings shall be taken against the person responsible.

13.4. Students' Grievance Redressal Committee

In every college there shall be a students Grievance Redressal Committee constituted by the Principal. The Chairman of the said committee shall be the Principal. The committee shall consist of three teachers nominated by the College Council of whom one shall be a lady teacher. The Chairman of the College Union as well as the secretary shall be the ex-officio members of the said committee. The committee shall meet once in every month and evaluate the steps taken to frame guideline or general instructions or directions for the maintenance of peaceful atmosphere in the campus. The Committee shall generally discuss the various basic problems of the students and any unhealthy relationship between the students, students and teachers or students and non-teaching staff of the College and suggest and implement remedial measures (See page 30 to know your Grievance Redressal Committee Members).

13.5. Right to Appeal

A student against whom the disciplinary orders have been passed; shall have a right to appeal to the Board for Adjudication of Students' Grievances as provided in Chapter 27 of Mahatma Gandhi University Statute 1997. The appellate authority shall have the power to set aside, modify or cancel the order, provided the appeal is found to be

genuine and filed within the period of 30 days from the date of receipt of the order. The appellate authority shall also have the power to condone the delay in filing the appeal if it is proved to the satisfaction of the appellate authority by the appellant that he/she was prevented by sufficient cause from preferring the appeal within the time.

13.6. Prohibition on the Misuse of Information Technology, Cinematic Dance, and Fashion Show

The Department of Higher Education, Govt. of Kerala, vide its order no. (RT) 346/05 dated 01 Mar 2005, has prohibited the misuse of IT in Institutions of Higher Education in Kerala. Accordingly, the use of Mobile Phones, Camera Phones, Music Phones, etc. by students inside the campus is strictly prohibited. Ordinary Mobile Phones should be kept switched off during working hours. Indecent cinematic dances and fashion shows are also prohibited in the campus.

14. SPECIAL RULES

14.1. Academic Work and Leisure

Nobody has any right to be in the College at all unless he is doing his/her academic work as well as he/she can do it. An idle or careless student or teacher is guilty of committing a fraud on the community. Hard and conscientious work throughout the year— not on the eve of the examination only — by teacher and student alike would greatly help to ensure a happy and successful college life.

A major part of our college work is done in the class rooms. Therefore we should all strive to create that congenial atmosphere in the class rooms, where it would be possible for the teacher to give his/her best and the student to receive to the limit of his /her capacity. A conscious effort is needed to preserve the atmosphere suitable for concentrated academic work.

But college life cannot be entirely taken up with study. It is hoped that every student will get much pleasure and profit from games, debates, discussions and in the company of other students. We should try to make sure that whatever we do to amuse ourselves in our leisure moments does not interfere with other people's studies or with their liberty.

14.2. Games

It is most desirable that every students plays some open-air game in the evening. Those who have not previously played any, would find it easier to begin at the beginning of the college year rather than a few months later. When we are not ourselves playing, but instead are watching an inter-collegiate or inter-departmental match we should remember that our college expects every member to show appreciation of both the teams. Those who play matches as well as those who watch need to remember that it is a part of a sportsman's training to take victory with good grace avoiding arrogance and accept defeat honourably without despair and ill will.

During the inter-collegiate and inter-departmental matches / games, players and spectators are expected to maintain the decorum and show appreciation to all teams.

14.3. Care of Property

Every student is expected to take care of the buildings, grounds and furniture of the college. Students are requested not to litter the campus, and to use the separate containers/ bins meant for the waste material, the biodegradable, and the plastic waste.

14.4. Meetings, debates etc.

Meetings and debates should be carried on with the order and dignity befitting an academic society.

14.5. Special rules for the Societies and the College Union

Secretaries of the Societies and the College Union are requested to observe the following rules:

1. Do not invite speakers to the college without first consulting the President of your Society or Staff advisor, and the Principal.
2. Whenever a meeting is arranged in the college give particulars about it to the Principal sufficiently early. This will also help to avoid conflict with the other programmes in the college.
3. It is better to avoid entertainers from outside the college community since it is student enterprise that the college wants to encourage. If under special circumstances outside agencies have to be invited, the details of the performance must be explained to, and permission obtained from the Principal before appointments are fixed with those agencies.

15. COLLEGE RULES

15.1. Admission and Withdrawal

1. All candidates for admission must acquaint themselves with the rules and regulations of the college and will be bound by them if admitted.
2. Before admission, they must produce their Transfer Certificates (TC), Certificate of Good Conduct from the school or the college which they last attended; their university/ Board Pass Certificate if they have been issued by the university/Board; and their medical certificate if they are applicants for admission to the UG/PG Degree classes.
3. No candidate for admission will be enrolled or allowed to attend any class, until the prescribed fees or the first instalment thereof have been paid.
4. Any student who leaves the college without the express permission of the Principal, before completing the UG/PG Degree Course as the case may be will receive no certificate of character, but on sufficient cause being shown, the Principal will transfer the student to another college or will allow him/her to discontinue his/her study. In such circumstances, the college will give him/her certificate of character at such time as in the opinion of the Principal may seem proper.

5. **Certificate of Good Conduct** is a document which the student has to earn. It will not be issued as a matter of course. Application for conduct certificate should be given as soon as possible after the student leaves the college.

6. No student who has previously studied in any recognised school or college shall be admitted to the college unless he presents a Transfer Certificate.

7. **Rules for Research Students** can be obtained from the Research Centres

8. Students shall seek redressal of their grievances through the '**Students' Grievance Redressal Cell**' set up by the college council.

9. Any form of violence, threat, intimidation and extortion that cause physical or psychological harm to a student shall be considered as ragging. Students indulging in such behaviour shall be summarily expelled from the college.

10. Eve teasing and other forms of harassment of female students shall be considered as acts of grave indiscipline and shall lead to expulsion from the college. '**Sexual Harassment**' complaints shall be referred to the **Complaints Committee** constituted for the said purpose.

NOTE: No student can be admitted to the College pending the production of Transfer Certificate.

11. Students shall not be found in the college campus or class rooms in intoxicated condition with alcohol or drugs. Passing alcoholic beverages or drugs on the campus shall be treated as punishable offence.

12. Students are expected to uphold the dignity and decorum of public meetings organized by the college, the college union and other associations of the college. Any act that is intended to disturb and cause confusion in such meetings shall be treated as a punishable offence

13. Fire crackers or explosives should not be brought to the college campus.

14. Those who wish to have any certificates sent to them by post are expected to send addressed envelopes affixing sufficient stamps for sending them by **Registered Post**

15.a. The **1st of October** every year has been fixed by the University as the last date for receipt of **Return of Matriculates** relating to students admitted that year.

Those students of the college who have qualified from other universities or examination bodies have to apply for recognition of their qualifications. Such applications for **recognition of the qualifying examinations** of other universities or examining bodies have to be received in the University Office within ONE month of their joining the college.

15.b. If there is delay in submission of application by individual applicants in respective of **Return of Matriculates** and **recognition of qualifying examinations**, a penalty of Rs. 10.00 (per candidate) is levied by the University.

15.2. Identity Cards

Every student is expected to have in his or her possession an identity card issued by the college with his or her photograph attested by the Principal while on the campus; and when travelling to and from the college. Students should produce their identity cards for inspection whenever they are required to do so by the members of the staff or authorized members of the college authorities. The identity cards must be presented at the time of payment of each instalment of fees, and students should ensure that the details of their payment be entered in the card. Students are expected to their ID card in a tag or with their dress so as to recognize them with it.

If the card is lost, a duplicate one may be issued at the student's expense with the special permission of the Principal on submission of a written request for a duplicate card, attested by the parent or guardian.

CHANGE OF RESIDENCE:

The student shall report to the Principal whenever he/she changes residence. If during the course of study the guardian's address changes, the student should report that also without delay.

15.3. Residence of Students

1. All students, except day-scholars and college-hostel inmates, who reside outside of the college hostels, should get his/her residence approved by the college at the time of admission. Whenever any change is desired, prior permission of the Principal should be obtained.

2. Students are not permitted to live in unapproved lodges.

3. Hostels will not be open for the residence of students during vacations.

15.4. Attendance and Leave of Absence

Attendance shall be taken at every lecture or practical session prescribed by the college time-table. Regular attendance in the classroom and in the laboratory, as well as the fulfilment of required assignments are expected of all students.

1. Application for leave should be made in advance in writing specifying the period for which the leave is applied for. In case of illness such application should be countersigned by the wardens, if the applicant are residence of the college hostel.

2. In other cases the guardian should countersign the application, and it must be taken to the lecturer-in-charge of the class concerned or in his absence to the Principal by the applicant himself / herself and the reason for the application explained personally.

3. **Repeated absence without leave is a serious breach of discipline.**

4. Late coming, if not excused, will be regarded as absence from the period.

5. Students are informed that they should get 75 percent of attendance of the year, and should they fall short, the deficiency will be condoned only where the Syndicate is satisfied that the absence was for reasons beyond the control of the student. Deficiency beyond 20 days will on no account be condoned and exemption will not be granted for more than one academic year in any course of study.

15.5. Norms Regarding Attendance of Students

1. If a student is absent without leave for one period he / she will be considered absent for half a day ($\frac{1}{2}$) and one who is absent without leave for more than one period will be considered absent for the whole day.

2. A student who enters the class late during the first period for genuine reasons may get the late coming excused and the absence mark against his number scored off by the lecturer concerned at the end of the first period itself.

3. If a student has to be absent for a particular period he / she should take leave from the lecturer concerned.

4. If leave is required for more than one period, application properly attested by concerned staff advisor should be made to the Teacher-in-Charge of attendance. Application for leave to take part in matches and sports events should be counter signed by the concerned teacher in Physical Education.

5. If the fees and fines of an instalment are not paid before the last opportunity given for payment of that instalment, the name of the student shall be removed from the rolls of the college with effect from the date following the expiry of this payment period and the student will not get the benefit of attendance from the date of removal from the rolls of the college. If the student is to be readmitted he / she has to apply for the special permission of the principal and also remit all the arrears of fees with fine. The re-admitted student shall get the benefit of attendance only from the date of re-admission. Defaulters are not eligible for attendance, even if they remit the fees subsequently for the period they were off the rolls of the college.

6. Leave for participation in co-curricular and extra-curricular activities:

Application for duty leave for participation in activities connected with sports and games, college union, NCC, NSS etc. should be submitted prior to the event and certificates of participation should be produced immediately or at the most within a week of the event.

16. LIBRARY

The Library at UCC is more than nine decades old, having a building of 9300 sq. feet in size. Being the central hub of the teaching-learning activities of the college, the library caters to the educational needs of the academic community. It is now fully automated with international software *Alice for Windows*, and has been networked with all the teaching departments. The library community includes more than 2000 students, 144 faculty members, 58 non-teaching staff members, and several administrative committee members.

16.1. Mission: The primary mission of the Library, in line with the mission of the College, is to pro-actively collect, organize, and disseminate information to serve students, faculty and other staff on the rolls of the college to meet their educational, professional and recreational needs. As a policy we promote the publication and use of educational resources in open access mode, and encourage scholarly discourses of academic community. Emphasis is placed in supporting the academic endeavors of the clientele of the Library to implement, enrich, and support the curriculum and to stimulate users' interests in reading and learning. The Library serves as an information and educational hub of the college community. Secondly, the library aims to help the community of all interests and all socio-economic backgrounds external to the College, subject to the limitations of financial and material resources. In order to meet this mission, the College Library aims to grow as an archive of accumulated knowledge in all formats and a catalyst for the advancement of scholarship. We yearn to provide information literacy to all our users to transform the society into an information society.

16.2 Resources & Services: At present, the library has 83,000 printed books, and subscription to more than 6000 online journals & 3 million e-books through N-LIST (INFLIBNET) program. (To access the resources under the NLIST program, users require login ID and Password. Contact the librarian to get your login details). The bound volumes of journals are kept as part of the main collection, and available for reference. The library is connected to a **150 Mbps** internet connectivity which the users could make use of for their academic purposes. Library promotes cooperative collection development and resources sharing agreements that are mutually beneficial on local and regional level. Right now, the U. C. College Library has an institutional membership in American Library, Chennai which offers great services to our users. Though general Information literacy sessions are usually offered at the beginning of the academic year, customized sessions could be reserved for special groups of students at any time.

16.3 Working time: The library remains open on all working days from 8.30 am. to 4.00 p.m.

16.4. Rules

1. Strict silence must be observed inside the library. Group study and discussions are not permitted in the silent areas of the library. If groups of students require space for group study, on request, the librarian may make necessary arrangements for the same subject to the availability of space.

2. Books, umbrellas, bags and other personal belongings should not be taken into the library. They may be left on the benches/ shelves provided for the purpose at the entrance. However each person may take one note book into the reading room for the purpose of taking notes.

3. Loan Privileges

3.1. Loan privileges of different categories of users are as follows:

| Category of users | Number of books | Loan period |
|------------------------|-------------------|-------------|
| Undergraduate students | 3 books at a time | 14 days |
| Postgraduate students | 8 " | 14 days |
| Faculty members | 10 " | 14 days |
| Non-teaching staff | 3 " | 14 days |
| Research Scholars (FT) | 4 " | 14 days |

3.2. Book borrowed from the Library must be returned within a fortnight, and can be renewed further for period of a fortnight if the book has no reservation

3.3.a) Absence from the college will not be accepted as an excuse for not returning the books in time.

b) If the due date of return of a book falls on a weekend or short holidays the books must be returned on the next working day itself.

c) Books borrowed for use during Onam, Christmas and Summer vacations should be returned not later than the third day after the reopening of the college.

d) Final year degree and postgraduate students may keep the books only until the issue of their hall tickets.

3.4. A fine of Re. 1/- per day of default on each book will be levied in the case of books not being returned on the due date.

3.5. If a student is absent from the college on grounds of continued illness or any other exceptional circumstances of the kind on the date on which a book falls due, it shall be competent for the Principal to replace the fines accumulating during the days of the student's absence by a nominal fine of Re. 1/- per book provided the student makes special representation to him.

4. Borrowers shall be responsible for the books which stand as borrowed under their names. If a book is noticed to be damaged at the time of issue, the attention of the Librarian should be called to the fact. All marks made in the books will be considered as damage.

5. The loss of a book should be reported to the Librarian as soon as possible. The borrower is liable to pay the default fine on the book till the date of such report and from that date he will be held responsible for replacing the lost book or paying the cost of replacement of the book.

6. All the books borrowed from the Library by students and members of staff must be returned by the 15th of March every year for the annual stock verification of the Library.

7. No one can borrow more than one copy of the same book except for use in the college and with the express permission of the Principal.

8. Hall tickets (for university final examination) and transfer certificates will be issued, and caution deposit refunded only after clearing all the dues to the library

9. A member of the staff who takes leave for more than six months must return all the books borrowed from the library before proceeding on leave. Those who are taking leave for study purpose can borrow books with the written permission of the Principal for a specified period.

10. Dog-earing the pages, scribbling on pages, tearing pages, spoiling and injuring the binding will be held to be serious damage to the books and in such cases they are either to be replaced by new copies or got bound by the borrower as the case may be, or the cost thereof should be paid by the borrower.

11. If a borrower is unable to return the books on the due date, the books would be considered as lost. The library will then take steps to order new ones. If a borrower who is on the staff of the college desires so, the cost would be recovered in not more 12 instalments.

12. For lost books, the replacement cost will be charges as per the following procedure:

i) If new edition or copies of the lost books are available with the book suppliers, the lost book has to be replaced by a new one

ii) If the lost book is not available for replacement the value of the lost book will be realized as per the following rules:

| Date of publication of the lost book | Amount to be recovered |
|--|---|
| a. Prior to 1951 | 8 times the original cost, with a minimum of Rs. 250/- |
| b. Between 1951 and 1970 | 6 times the original cost, with a minimum of Rs.250/- |
| c. Between 1971 and 1990 | 4 times the original cost, with a minimum of Rs.250/- |
| d. After 1990 | Twice the original cost |
| e. Book with an archival value | The Library Committee should decide on the amount to be recovered |
| f. If the book value cannot be ascertained from the Library Stock Register | Compensation will be fixed on the basis of the market price of similar publication at the time of fixation. |

13. Sub-lending and transferring of books to other person's name are not allowed
14. Books from the reference section (including books which are out of print) shall not be taken outside the library
15. Books taken from the library shall be returned when called for. Those who fail to do so will be subjected to the usual fine.
16. Students are not allowed to borrow periodicals from the library.
17. Current issues of magazines may be taken out by the members of the staff after 4.00 p.m. But they should be returned by 9.00 a.m. on the next day
18. The library staff should not in any case be requested to issue books in contravention of any of these rules, nor are they allowed to take books in their account for the use of other students or outsiders.
19. Research scholars working under the guidance of the faculty members of the college may use the library during working hours. Reference books and bound volumes of journals will not be issued to such users.
20. Retired teachers may make use of the services of the library with permission of the Librarian and Principal, subject to the rules and regulations of the library. Those who would like to borrow books from the library have to apply for this services, and to remit an amount of Rs. 1000/- (Rupees thousand only) at the Bursar Office as a security deposit (refundable). Such users can borrow one book at a time for a period of 14 days. If such a borrower is unable to return the books on the due date, the books would be considered as lost. The library will then take steps to order new ones, and in that case the security deposit will be used for that purpose.

Parent - Teacher Association

Parents are encouraged to meet the staff members in order to facilitate co-operation and collaboration in our educational work. The Parent-Teacher Association (PTA) shall ordinarily meet annually to transact business and to elect office bearers and committees. In addition to the annual meeting, separate parent-teacher meetings will be held for various classes. The membership fee will collected during the time of admission.

Value Education Classes

Students have the opportunity to attend value education class from 8.30 to 9.15 a.m. on day 5.

Tutorial classes

Tutorial classes are facilitated by a member of the academic teaching staff (usually a tutor) and are run in smaller groups (15-25 students). Tutorials allow group discussion of lecture content, assessment, presentation and debate on themes and concepts related to the course.

Timings: Day 2 : 2-30 - to 3.30 pm

Mentoring system

Through this, a group of students consisting of 8-10 students are assigned to a faculty member at the commencement of the program. Mentors meet their students and guide them with their studies and extra-curricular activities. They also provide advice relating to selection of major, career guidance and personal problems. The mentors act as guides to the students during their summer and final projects.

Timings: Day 4: 2-30 - to 3.30 pm

Chapel Services

There will be a Morning Worship at 8.10 a.m. on every working day of the college and a united evening worship at 6.15 p.m. every Sunday during term time in the college Chapel. Attendance at these services is not obligatory, but all who wish to attend are welcome.

Students' Christian Fellowship

The Students' Christian Fellowship (SCF) of the college is affiliated to the SCM of India.

The activities of the SCF include weekly meetings (noon interval of Fridays), Bible classes, talks, discussions and camps. Another important programme is the carol service held in the College Chapel every December. A large number of students and teachers participate in the activities

Physical Education

The college offers sports and games facilities to every student who desires to develop his or her potential abilities and qualities of sportsmanship, team spirit and physique. The Department of Physical Education, in keeping with the mission of the College, provides the best preparation for life by empowering students to reach their physical, social, and intellectual potential outside the classroom through a wide range of sports and physical activities. With a focus on competitive, recreational, and wellness activities, the college honours effort and perseverance, reward self-discipline, encourage interpersonal exploration, and promote mutual understanding in an effort to reach the highest levels of achievement and excellence. Some of the notable programs are:

Intramurals: The intramural sports program is designed to provide spirited participation in various sports for enjoyment and physical activity. Emphasis is placed on social interaction and fun.

Fitness Programs: The Department offers our students and staff the opportunity to learn the skills of Yoga and Karate and promote wellness through these activities

Tournaments: Every year the college is organizes the following inter collegiate tournaments:

- a) U. C. College Basketball tournament
- b) Dr. A. K. Baby memorial Hockey tournament

The college has all the essential facilities for all the major items of games and athletics. Those who excels in sports and games could get grace marks awarded by the university. The university also awards a number of Scholarships of the value of Rs. 4000.00 and Rs. 1500.00 each per annum on the basis of the performances of students in sports and games.

17. OTHER ACTIVITIES / FACILITIES, ETC.

1) National Service Scheme (N.S.S.)

The National Service Scheme is a voluntary organization for the students and teachers. The N.S.S. has been introduced in colleges and universities all over India in response to the Kothari Commission's recommendation that education should be oriented to the social needs by involving students in service to the community. Volunteers who undergo the prescribed course of training are awarded certificates by the University and will get bonus marks for admission to higher courses.

2) National Cadet Corps (N.C.C.)

The National Cadet Corps is a voluntary organisation working under the ministry of Defense, Government of India. The N.C.C. unit in the college is a sub-unit of the Army wing of N.C.C., enrolling 52 men students and 108 women students.

Students of undergraduate programs can get enrolled in the N.C.C. after the selection procedure. The Director of N.C.C. issues weightage certificates to cadets completing three years of N.C.C. training with atleast 75% attendance, and they are eligible for bonus marks for admission to postgraduate courses.

18. OTHER FACILITIES

1) College Co-operative Society

A Co-operative Society has been registered for the benefit of the students and staff of the College. Stationery articles, note books, text books etc. are available for sale at the Society store. An amount of Rs. 25.00 will be collected as membership fee from every newly admitted student.

2) Union Christian College Employees Credit Co-op Society Ltd.

A registered Co-operative Society has been functioning in the College since 1990. The Society accepts Fixed Deposits and Recurring Deposits on attractive terms, and grants

loans to the members at reasonable interests. All permanent members of the staff, teaching and non- teaching, are eligible to be members of the Credit Society. The Society is administered by a Board of Directors.

3) U. C. College Computer Centre

The Centre provides computer training to the staff and students. Certificate and Diploma programmes are conducted outside the working hours of the college. The centre also provides computing support to various Departments. The centre is equipped with a library as well.

4) Counseling Centre

The Centre organizes orientation programmes for students, and also provides counselling facility to the needy. Leadership training programmes are conducted. The centre has a reference library.

5) Career Guidance and Placement Cell

The Guidance Bureau provides information on courses and careers. The Bureau prepares the students for competitive examinations, and organizes Leadership Training sessions. Internet facility also is available in the Guidance Bureau room.

6) Reprographic Centre

Photocopying, printout, DTP and Internet facilities are available at the Reprographic Centre inside the College campus behind the College Co-operative Society.

7) Non-Resident Students' Facility

The centre houses the college canteen. A multi-gym installed here facilitates disciplined physical training.

8) Post Office

The U. C. College Post Office functions in a building rented out by the College. The Working Hours is from 8.30 a.m. to 4.30 p.m. Registration upto 2.30 p.m. (upto 1.30 p.m. on Saturdays)

9) Bank cum ATM

An extension counter of the South Indian bank cum ATM facility is available in the College campus

10) Archaeological Museum

This museum started in 1974. Artifacts of historical and archaeological importance are collected, classified and displayed in the museum housed in the Department of History. A library and conservation laboratory are available to students.

10) Botanic Garden Complex and Arboretum

The Department of Botany has developed Prof. T. C. Joseph Botanic Garden Complex with the objective of conserving and showcasing plants of rare, endemic & threatened (RET) category.

11) Technical Campus

It is a separate institution established for running professional courses such as MCA & MBA. Department of MCA - has a Free Open Source Software (FOSS) cell - intended to train students in the possibility of FOSS.

19. CENTERS

1) Centre for the Study of Religion and Society (CSRS)

Background

The College which was founded on interdenominational co-operation, had from its very early days, faculty and students belonging to diverse religions. They cooperated and learned from each other and benefitted from the rich religious diversity. Interfaith dialogue, understanding and tolerance are all the more needed today in view of the rise in religious extremism and intolerance. With this backdrop, the Centre for the Study of Religion and Society was created with its conceptual development and seed money provided by Prof. Titus Mathews of Calgary, Canada, a member of UCC Alumni Association of N. America and its former Advisor.

The Objectives of CSRS

- i. To promote a creative dialogue among people of various religions and ideologies with a view to fostering better understanding and tolerance.
- ii. To provide a venue and platform for dialogue to people belonging to different faith communities.
- iii. The Centre envisages study, research and orientation by promoting interaction among clergy, community leaders, developmental workers, social activists, teachers, and students.
- iv. To publish articles, through print or electronic media on the core topics of the Centre, that will have a positive impact on the society at large.
- v. To raise funds through donations, grants, endowments etc., from individuals and organizations globally.
- vi. To collaborate with institutions with similar objectives as those of the Centre.
- vii. To develop academic courses affiliated to a University, and to offer certificate courses by the Centre. To this end, the Centre will seek resource persons from inside the Union Christian College and from outside.

2) Centre for Peace Studies & Dialogue

The Centre of Peace Studies & Dialogue, the first of its kind in Kerala. Dialogue is meant to make the faculty and students of Union Christian College aware of the broader meaning of Peace with Justice, and strive to make them a reality amidst the numerous challenges posed by endemic poverty, caste system and sectarian violence in an otherwise secular, democratic polity of India.

3) Centre for Cultural and Ecological Studies (C.C.E.S.)

C.C.E.S. Offers Diploma in (1) Tribal Study and Human Ecology (2) Nature Studies and Wild life Management.

4) Centre for Applied Sciences

Diploma/ Certificate programmes in (1) Chemistry (2) Botany and (3) Physics are conducted.

5) Centre for Human Potential and Community Development

The Centre has been a nodal agency for international linkages, community extension activities, extending knowledge through Community College, and other ancillary and add on courses. It offers a plethora of ancillary courses for the College community in and around Union Christian College, with a view of enhancing the potential and skill set of the community members.

6) Centre for Environmental Studies (CES)

This is a multi-disciplinary centre established to enhance environmental awareness. CES takes initiatives in projects such as zero waste programme, vermiculture and waste management. Apart from conducting seminars and organizing lectures led by field experts, the centre also conducts a diploma course on Environmental Science for the final degree students.

7) Service Learning Centre

The Center for Service Learning seeks to extent knowledge in respective disciplines to address the needs and problems of our societies and communities and in turn, learn from them as to how one can make knowledge relevant to the needs of society.

20. CLUB ACTIVITIES

Meetings are held every Wednesday at 2.30pm unless otherwise notified for more information contact the coordinators.

1) Nature Action Group

This Group was established in 1973. The programmes include Nature Camps, Environmental Education, Wildlife Surveys, Mountaineering and Adventure Sport.

2) Fine Arts Club

A Fine Arts Club has been proposed to be set up to develop students interest and proficiency in the fine arts. The Club will also prepare the students and encourage them to do well in Youth Festivals and other competitions.

3) Quiz Club

The Club organizes quiz sessions to promote the competitive skill and the general awareness of the students, and to step up the information level of students.

4) Debating Club

The Club inspires its students to take an active interest in significant issues and provides them training in Public Speaking.

5) Regional Centre for Folklore Studies

The Centre undertakes research and training in folklore studies.

6) Entrepreneurship Development Club (ED Club)

The ED club aims to inculcate “Entrepreneurial Culture” among students and equip them with the skills, techniques and confidence to act as torch-bearers of “Enterprise” for the new generation. The motto of the club is to create employment opportunities in Kerala by tapping and developing the entrepreneurial talents among youth. Regular interactions with entrepreneurs, workshops and industrial visits will be the main activities of the club. Department of Economics, co-ordinates the activities of the club in the college.

7) Women's Cell

The Women's Cell co-ordinates a range of activities that help in creating awareness about issues pertaining to women, and in empowering women.

8) Drama club

The Drama Club encourages presentations by students in the form of skits, mime, plays and so on. Theatre workshops are conducted in order to explore the possibilities for interdisciplinary linkages between different forms of performing arts.

9) Photography club

The art or practice of capturing and processing photograph is called photography. Photography is all about study of light, composition and a strong understanding of the equipment. Photography club organizes activities to enable its members to get a chance to learn photography, utilize their camera to the fullest and become sensitized about the world around us.

10) Media and Journalism club

'Bear News' is produced under the supervision of the Journalism & Media Studies program. The show's primary focus is the campus, but reporters also cover rural, urban, state and national events that affect the campus community. Student anchors present main news along with weather and sports news.

11) Youth Inspire club

Inspire Youth Zone provides a fun and safe environment for young people to visit, enjoy themselves and raise their aspirations and confidence, thus creating a happier and healthier generation.

12) Tourism club

The Tourism Club has been formed with an objective of creating awareness among students about tourism and related activities, and to incorporate the student's strength and potential in the development of the tourism in our State.

13) Music (Swaralaya) club

The club strives to provide an outlet for all students interested in music and to encourage, promote and nurture their musical abilities/talents.

14) Gandhi Darshan club

Gandhi Darshan Club functions to associate students with Gandhian principles and ideals, and to teach them the relevance of the same in the modern society.

15) Uni-Y

It is the youth movement of YMCA, a volunteer-based Christian organization that seeks to serve and impact all members of the community, regardless of race, language or religion, through programmes, services and enterprises to develop the body, mind and spirit. The movement aims to recognize the needs of others, especially the last, the lost and the least, and take necessary action to help them.

16) Free Thinkers' Forum

The forum brings together rationalist speakers, writers, thinkers, activists, supporters, and well-wishers, with the goal of promoting rationalism and freethinking in Kerala and in the larger global environment. The forum intends to build a better tomorrow that embraces science and rationality, pursues freethinking and atheism, and elevates humanism and justice, while resisting superstition, quackery, ignorance, and hate.

17) Swimming club

College Club Swimming is a great programme for students who want to swim in Periyar river, but aren't necessarily fast enough to swim for a competition.

18) Cycle expedition club

The Club represents the home of nomads and wanderers sharing a passion for Cycling as well as for the Tourism Industry. Being in Kerala, the club aims to promote tourism and fitness in our community. This club's mission is to promote sustainable tourism on our beloved planet earth.

19) Readers Forum

Readers' Forum is a vibrant body aiming at academic excellence by inculcating reading habits into the students. The Forum constitutes students and teachers of the college belonging to various disciplines. It has been formed under the auspices of the College Library. Coordinator: Mr. Cherian K George

20) Fitness club

The club aims to produce professionals having a healthy body and sound mind with a positive attitude.

21) Yoga club

Yoga is a path of spiritual enquiry directed to an objective understanding of life and living. Over the years, yoga has also evolved into a science of Health and Healing. Our mission is to provide a safe and light-hearted space for students to de-stress and empower themselves through the practice of yoga.

22) Vimukthi

Vimukthi is an anti-narcotics campaign launched by the Government of Kerala to highlight the seriousness of substance abuse and to create awareness among people, especially the youth. It is a collective effort aimed at eradicating all sorts of narcotic substances from Kerala.

23) EBSB (Ek Bharat Shreshtha Bharat)

India is a unique nation, whose fabric has been woven by diverse linguistic, cultural and religious threads, held together into a composite national identity by a rich history of cultural evolution, coupled with a rousing freedom struggle that was built around the tenets of non-violence and justice. The spirit of mutual understanding amidst a shared history has enabled a special unity in diversity, which stands out as a tall flame of nationhood that needs to be nourished and cherished into the future. The aim of the initiative is to carry out a Student Exchange programme which will provide our students an opportunity to understand different cultures and gain academic excellence.

24) Deck & Hall English Theatre

The goal of the major is two-fold: to train students who wish to pursue a professional career in the arts, in the practical aspects of theatre while also developing valuable skills that can be applied to a host of career paths.

25) Pain & Palliative club

It is a joint venture of teachers & students to provide continuous care to the terminally ill patients and to create awareness in the vibrant student community about Palliative care. It is to remind students about the needs of people suffering from pain and distress and to encourage them to serve the needy in every small way possible, to alleviate their sufferings. The students are trained to recognize and help the patients in their locality.

21. THE UNION CHRISTIAN COLLEGE OLD STUDENTS' AND FRIENDS' ASSOCIATION

With its rich history spanning nearly a century, the U. C. College is blessed with its own unique traditions and a family of alumni and friends living all around the globe, who have achieved great success in careers and in life. These alumni and friends look to UCC with great warmth and gratitude and yearn to maintain a lifelong connection with their *alma mater*. The U. C. College Alumni Association was established in response to this recognized need. It was designed to provide a forum for connection and fellowship for the alumni and friends globally with the U. C. College community as a whole. The intent is to create a lasting bond of friendship between all alumni everywhere, a bond that will be enjoyable and rewarding to the college and the alumni.

A formal Constitution for the Association was adopted in February 28, 1969. The membership is open to the Old Students, Staff and friends of the College. The fee for life membership and donor membership are Rs. 500/- and Rs. 1000/- respectively. Similarly, the annual membership fee is Rs. 10/-, but students who pay Rs. 40/- at the completion of a course in the College would be considered members for six years.

Learning from examples of several universities and colleges across the world, the U. C. College Alumni Association hopes to serve as a link for the alumni to share their rich experience, skills, ideas, time, loyalty and financial resources with the *alma mater*. Such support will help the U. C. College to grow in the contemporary global environment and promote its mission of academic excellence. This will no doubt, advance the reputation of the college and its alumni. The active participation of the alumni worldwide and their support are key elements in the success of the association and of the college.

UCC is proud of her sons and daughters who have gone out with flying colours, for they are the ones who transfer vision and aspirations to the young. Their love, fostering and sharing nurtures the fond feelings of being a 'UCCian' and the joy of having an extended family in the younger minds at UCC.

The feeling of having the legacy of a common brotherhood is shared on every second Saturday of November, when the past and present generations unite together in the VMH for General Body meetings and discussions, under the willowy shades of the Mahogany trees to recapture the teenage dreams, and in the college canteen for a sumptuous meal together. To facilitate alumni participation and foster the sense of belonging, a number of other events are arranged by the Association during the year. These include a July meet on second Saturday in July, batch reunions, lectures, topical seminars, newsletters, alumni web site, etc. The college warmly welcomes recommendations from the alumni on improving the academic quality, supporting research projects, promoting industrial liaison in collaborative research, international linkage, or developing value-added alumni projects. It is too prosaic to state that the college will greatly benefit from the financial support of alumni who have richly benefited from a UCC education and who are willing to share their blessings with the generations that

follow them through the portals of UCC. That will be the symbolic thanksgiving to our *alma mater*.

It is pleasing to note that a number of alumni endowments have already been established in UCC that offer scholarships to deserving students. Much more financial resources are needed by UCC especially to meet the long recognized need to vastly improve its infrastructure. That will continue to be the greatest need in the coming years. The UCC alumni community is spread all around the globe. In order to foster closer interactions and networking among them, many regional alumni associations have been formed and more are being considered. Two such lively alumni associations outside India are the Union Christian College Alumni Association of North America (UCCAANA) and the Union Christian College Alumni Association of Kuwait (UCCAANK). Associations at Kuwait, Bahrain, Qatar (Doha), Oman (Muscat), and the UAE (Dubai, Abu Dhabi & Sharjah) in the Gulf area.

In North America, a non-profit organization of the alumni and friends, under the name Union Christian College Alumni Association of North America (UCCAANA) was formed and registered in 2006 as a legal entity. This organization has the stated mission to provide a forum for networking among the alumni and to support the *alma mater* in academic renewal & excellence. It has set up an educational endowment in UCC also.

Besides, chapters of UCC Alumni have been actively functioning in various parts of India such as New Delhi, Madras, Bangalore etc.

(This content is adapted from: <http://ucccollege.edu.in/ucc-alumni/>)

Alumni Website: www.ucccollege.org

22. SCHOLARSHIPS AND ENDOWMENTS

22.1 Government / University Scholarships

| SL. NO. | NAME OF THE SCHOLARSHIP | INSTITUTED BY | AWARDED TO/FOR |
|---------|---|--|---|
| 1 | National Loan Scholarships | Govt. of Kerala | Awarded to Indian Nationals attending any course of study, after Matriculation or SSLC, leading to Degree, Post-Graduation, and post M.A./ M.Sc. stages. Those who gain 50 % aggregate marks in the qualifying examination are eligible. Students who get scholarships/ stipends under any other scheme are not eligible. Forms of application may be obtained from the Director of Collegiate Education on payment of Rs. 2.00. |
| 2 | Scholarships to the students from Non-Hindi speaking States | Govt. of India, through Director of Collegiate Education | Awarded strictly on merit basis to the students from Non-Hindi speaking States |
| 3 | National merit Scholarship | Govt. of India, through Director of Collegiate Education | Strictly on merit basis. If the income exceeds permitted level, a certificate of merit and national prize of Rs. 100.00 will be awarded. Income limit is not applicable to Post-Graduate students. |
| 4 | National Merit Scholarships for the children of Primary and Secondary School Teachers | Govt. of India, through Director of Collegiate Education | Children of Primary and Secondary School Teachers. Will be awarded to the children of serving teachers only, according to merit and availability. |
| 5 | Scholarships to Physically Handicapped Students | Govt. of Kerala | Physically Handicapped Students. Candidate should secure at least 40 % marks at the previous annual examination. |
| 6 | State Scholarship | Govt. of Kerala | Awarded on merit-cum-means basis to the students who secure 50% and above marks in aggregate. |
| 7. | University Merit Scholarship | MG University | Awarded by the University strictly on merit basis subject-wise. |

| DEPARTMENT OF MALAYALAM | | | |
|--------------------------------|---|---|-----------------|
| 1. | Prof. Kuttipuzha Krishna Pillai Memorial Endowment Scholarship | The top scorer in 3rd B.A. | Rs. 700/- |
| 2. | Prof. Kuttipuzha Krishna Pillai Memorial Prize (Instituted by Chechamma Memorial Trust) | For Malayalam Prose & Composition | Rs. 200/- |
| 3 | Prof. D.P. Unni Memorial Prize (Instituted by Chechamma Memorial Trust) | For Malayalam Drama & Poetry | Rs. 200/- |
| 4. | Prof. Varghese Ittiavirah Proficiency Prize | For Malayalam Student | Rs. 100/- |
| | P.V. Narayanan Namboothiri Endowments: | | |
| 5. | a. | Scholarship | Rs. 350/- |
| | b. | Seminar Grant | |
| 6. | Rev. Fr. Dr. C. M. Jose Scholarship | The top scorer of subsidiary: "Kerala Culture" of B.A. (Malayalam) | Rs. 400/- |
| 7. | Prof. Thomas Abraham Endowment Scholarship | 2 nd M.A. Malayalam student | Rs. 500/- |
| 8. | Prof. K. K. Abraham Endowment Scholarship (Merit-cum-means) | 1 st M.A. Malayalam student | Rs. 350/- |
| 9. | Prof. O. Abraham Endowment Scholarship | The top scorer of 2 nd M. A. Malayalam | Rs. 550/- |
| 10 | Dr. Thonnakkal Narayanan Memorial Scholarship | The 1 st , 2 nd and 3 rd B.A.; | Rs. 700/- |
| 11 | Prof. D. P. Unni Scholarship | The 1 st and 2 nd M.A. Malayalam students on the basis of merit | Rs. 5000/- each |
| 12. | Kum. Vijayasree Menon Endowment Scholarship (Merit cum Means) | The 1 st M.A. Malayalam Student | Rs. 1000/- |
| 13. | V.C. Paraman & R. Lakshmy Endowment Scholarship | The needy students of 1 st year Under Graduate Programme (Malayalam and Hindi Second Language) | Rs. 1500/- |

| DEPARTMENT OF HINDI | | |
|--------------------------------|--|---|
| 1 | Prof. P.K. Narayana Menon Memorial Prize | The top scorers in 2 nd B.A./B.Sc. University Examination |
| | | Rs. 100/- |
| DEPARTMENT OF HISTORY | | |
| 1. | T.J. Poonnen Memorial Prize for World History (Instituted by Chechamma Memorial Trust) | 2 nd B. A. top scorer |
| | | Rs. 200/- |
| 2 | Dr. A.K. Baby Memorial Scholarship (Financial need) | (Prev.) History |
| | | Rs. 350/- |
| 3 | Dr. A.K. Baby memorial Scholarship | (Final) History Examination top scorer |
| | | Rs. 350/- |
| 4 | Prof. N.Lakshmitkuty Endowment Prize | The top scorer in B.A. History (Final) University Examination |
| | | Rs. 400/- |
| 5 | Rev. Fr. T. K. Alias Endowment Prize | The top scorer in the 1 st Year B.A. History Optional Paper in the University Exam |
| | | Rs. 150/- |
| 6. | M. Thommen Memorial Scholarship | To be decided by the History Department |
| | | Rs. 400/- |
| 7 | Jeevan Mathew Memorial Scholarship | For Archaeology Student. (Conditions to be decided by the History Department) |
| | | Rs. 100/- |
| DEPARTMENT OF ECONOMICS | | |
| 1 | Mrs. Baby Kakkunni Memorial Prize | Best Student Prize for II M.A. Economics |
| | Shri. M.M. Cherian Memorial Prizes: | |
| | a | Scholarship |
| | | The top scorer in the M.A. Final Examination conducted by the University |
| | | Rs. 350/- |
| 2. | b | Scholarship |
| | | The student who joins the college in the M.A. Economics Course with highest marks in Part III (Economics Group) of the B.A. Examination (from the Universities in Kerala) |
| | | Rs. 350/- |
| 3 | Leela B. Menon Endowment Prize | The best outgoing B. A. (Economics) student |
| | | Rs. 350/- |
| 4. | M. Thommen Memorial Scholarship | Conditions to be decided by the Economics Department |
| | | Rs. 400/- |

| Dr. M. V. Kurien Endowment: | | | | |
|---------------------------------|-----------------------------------|---|---|------------|
| 5 | a. | Prize | The top scorer in B.A. (Economics) | Rs. 250/- |
| | b. | Grant for conducting Seminar/ Publish Journals/ Books | The Economics Department | Rs. 500/- |
| Thevarthundiyl Scholarships: | | | | |
| 6. | a. | Arch Deacon T. K. Benjamin and Mrs. Annamma Benjamin Memorial Scholarship | The Best Outgoing B. A. (Economics) Student (the amount of interest of Rs. 15,000.00 deposited) | Rs. 1000/- |
| | b. | Prof. T. B. Ninan Memorial Scholarship | The Best Outgoing M. A. (Economics) Student (the amount of interest of Rs. 15,000.00 deposited) | Rs. 1000/- |
| | c. | Rt. Rev. and Mrs. T. B. Benjamin Endowment Proficiency Prizes | The 1 st year B. A. (Economics) student who secures the highest marks in Economics in the University Examinations | Rs. 1000/- |
| | d. | Thevarthundiyl Benjamins Endowment Proficiency Prizes | The 2 nd year B.A. (Economics) Student who secures the highest marks in Economics in the University Examinations | Rs. 1000/- |
| DEPARTMENT OF PSYCHOLOGY | | | | |
| 1 | K. Jacob Memorial prize | | The best outgoing student of B.Sc. (Psychology) | Rs. 100/- |
| 2 | Dr. V.K. Alexander Memorial Prize | | The 2 nd best student in final year B. Sc. (Psychology) | Rs. 650/- |
| 3. | Joslin Jose Memorial Prize | | The top scorer in Psychology paper of 1 st year B. Sc. | Rs. 350/- |
| 4 | Middents prize | | The best outgoing student in M. Sc. (Psychology) | Rs. 700/- |
| 5 | Dr. V. K. Alexander Scholarship | | The most outstanding student in Psychology department (Both B. Sc. And M. Sc.) in terms of curricular, co-curricular and extra-curricular activities, and contribution to the well-being of the college community | Rs. 600/- |

| DEPARTMENT OF MATHEMATICS | | | |
|----------------------------------|--|--|-----------|
| 1 | Alexander Mar Thoma Endowment Prize in Mathematics | A final year student who secures the highest aggregate mark obtained in Mathematics Paper I and II at the end of the 2 nd year (First appearance) | Rs. 350/- |
| 2 | T. S. Venkataraman Memorial Prize for Mathematics (Instituted by Chechamma Memorial Trust) | | Rs. 200/- |
| 3 | T. S. Venkataraman Memorial Prize | A student of the M. Sc. (Mathematics) Class | Rs. 100/- |
| 4. | Prof. C.P. Achuthan Pillai Memorial Scholarship (Merit-cum-Means) | A 1 st M. Sc. (Mathematics) student | Rs. 350/- |
| 5 | Shri. A.V. Kakkunni Memorial Prize | The best student of the 3 rd year B.Sc. (Mathematics) | Rs. 100/- |
| 6 | Prof. K.P. Mathew Endowment Scholarship | The top scorer in M.Sc. (Mathematics) | Rs. 400/- |
| 7. | Prof. M.G. Koshy Endowment Award | A student of 3 rd year B. Sc. (Mathematics) based on the involvement in sports/games and marks of 1 st and 2 nd years | Rs. 700/- |
| 8 | Smt. C.Lakshmikutty Amma Memorial Scholarship (Merit-cum-Means) | A Final year M.Sc. (Mathematics) student | Rs. 360/- |
| | C.M. Kuruvilla Endowments: | | |
| | a | T.S. Vektaraman Memorial Prize | Rs. 800/- |
| | b | Prof. K.P. Mathew Scholarship | Rs. 800/- |
| | c | Prof. M. Madhavankutty Scholarship | Rs. 800/- |
| | d | Prof. C. J. Thomas Scholarship | Rs. 800/- |
| | | The top scorer in the Subsidiary Statistics in B.Sc. (Mathematics) and (Physics) in University examination | |

| | | | | |
|------------------------------|------------------------------------|---|--|------------|
| 9 | e | Prof. C. V. George Scholarship | The top scorer in 2 nd year B.Sc. (Mathematics) Main and Subsidiary in the University examination | Rs. 800/- |
| | f | Prof. N.S. Neelakandan Scholarship | The top scorer in 1 st year B.Sc. (Mathematics) Main and Subsidiary in the University examination | Rs. 800/- |
| | g | Prof. P. C. Cherian Scholarship | A 1 st year B.Sc. (Mathematics) student based on the merit at entry level and means | Rs. 800/- |
| | h | Prof. Mathew Koshy Scholarship | A 1 st year B.Sc. (Mathematics) student based on the merit at entry level and means. | Rs. 800/- |
| | i | Prof. Anu Oommen Scholarship | The best student of Final year M.Sc. (Mathematics) | Rs. 800/- |
| | j | Prof. Nirimi V. Pillai Scholarship | The best student of Final year M.Sc. (Mathematics) | Rs. 800/- |
| 10 | Trinity Scholarships: | | | |
| | a | Dr. Rajan Varghese Scholarship (Merit cum Means) | The 1 st year B.Sc. (Mathematics) student | Rs. 600/- |
| | b | Prof. Abraham Mathew Scholarship (Merit cum Means) | The 2 nd year B.Sc. (Mathematics) student | Rs. 600/- |
| | c | Prof. A. C. Ushadevi Kurjamma Scholarship (Merit cum Means) | The best student of 1 st year M.Sc. (Mathematics) | Rs. 600/- |
| | d | Prof. Mariam Ramani Scholarship (Merit cum Means) | The best student of 2 nd year M.Sc. (Mathematics) | Rs. 600/- |
| | e | Trinity scholarships | (To be decided by the Mathematics Department) | Rs. 4900/- |
| 11 | Thasnim H. Memorial Prize | | | Rs. 1800/- |
| DEPARTMENT OF PHYSICS | | | | |
| 1 | Boby Varghese Memorial Scholarship | | (Conditions to be decided by the Physics Department) | Rs. 400/- |

| | | | |
|----|--|--|------------|
| 2 | Dr. P. M. Mathai Endowment Scholarship (Merit cum Means) | A B. Sc. (Physics) Student OR for the Development needs of the Department | Rs. 350/- |
| 3 | Dr. T.K.Avirah Endowment Lecture Grant | The Department of Physics (once in every two years) | Rs. 1600/- |
| 4 | Prof. T.N.Vijayan, Prof. Ittoop Mathew & Prof. N. Sasidharan Nair Endowment Prizes | Intercollegiate seminar competition in Physics, in undergraduate level, to be conducted every year | Rs. 1400/- |
| 5 | Prof. Govindan Kutty Menon Endowment Scholarship | Physics students on the basis of Merit cum Means | Rs. 6000/- |
| 6 | Dr. P. M. Mathai Endowment Scholarship | the top scorer in the M.Sc. (Physics) passed out batch | Rs. 3000/- |
| 7 | Prof. P. G. Kesavan Potty Endowment Scholarship | M.Sc. (Physics) passed out batch | Rs. 350/- |
| 8 | D. Sunil Memorial Prize | The top scorer in B.Sc. (Physics) passed out batch | Rs. 300/- |
| 9 | Prof. N. I. Thomas Endowment Prize | The top scorer of B.Sc. (Physics) in the college examinations | Rs. 500/- |
| 10 | Last Pre degree (1999-2001) Group I Batch Endowment (Merit cum Means) Scholarship | 1 st year B.Sc. (Physics) student | Rs. 1500/- |
| 11 | Dr. Raju K. John Endowment Scholarship (Merit cum Means) instituted by 1974 - 77 B.Sc. (Physics) Batch | Financially weak, single parent girl student of 1 st year B.Sc. (Physics) | Rs. 3000/- |
| 12 | Dr. Thomas P. Zachariah Endowment Scholarship (Merit cum Means) | 1 st year B.Sc. (Physics) student | Rs. 600/- |

| | | | |
|----|---|--|------------|
| 13 | B.Sc. (Physics) 1992-95 Batch Endowment Scholarship (Merit cum Means) | A 2 nd year B.Sc. (Physics) student | Rs. 1700/- |
| 14 | Prof. N. Geetha Kumari Prize | The top scorer in Part III (Main & Subsidiary) of 2 nd year B.Sc. (Physics) students in college examinations | Rs. 650/- |
| 15 | Vinod Memorial Prize (Merit cum Means) | 2 nd year B.Sc. (Physics) student | Rs. 2000/- |
| 16 | Prof. Mohan Thomas Memorial Prize | A final year B.Sc. (Physics) student: Top scorer in the part III (1 st and 2 nd year university examinations together) | Rs. 500/- |
| 17 | Prof. T. B. Ninan Memorial Prize (Instituted by Chechamma Memorial Trust) | Final year B.Sc. (Physics) student | Rs. 200/- |
| 18 | Prof. T. B. Thomas Prize | The best final year B.Sc. (Physics) student | Rs. 500/- |
| 19 | B.Sc. (Physics) 1992 – 95 batch Endowment Scholarships (Merit cum Means) | Two final year B.Sc. (Physics) students | Rs. 1700/- |
| 20 | Dr. K. K. Leelamma Endowment Scholarship | The top scorer in the University examination in open course (Amateur Astronomy) | Rs. 600/- |
| 21 | Prof. Mohan Thomas Scholarship (Merit cum Means) | 1 st M.Sc. (Physics) student | Rs. 1350/- |
| 22 | Prof. A. N. Muraliedhara Shenoi Endowment Prize | 1 st M.Sc. (Physics) student | Rs. 500/- |
| 23 | Dr. P. M. Mathai Endowment Scholarship | The top scorer in the final year M.Sc. (Physics) class | Rs. 3000/- |
| 24 | Prof. T. B. Thomas Prize | 2 nd year M.Sc. (Physics) student | Rs. 500/- |
| 25 | Prof. K. Govindankutty Menon Endowment Scholarship | 1 st year M.Sc. (Physics) student | Rs. 350/- |

| | | | |
|--|--|--|------------------|
| 26 | Prof. L Sushama, Prof. V. K. Subhadra and Prof. Mary Paulose endowment | Quiz competition in physics for higher secondary school students (once in every two years). | Rs. 6000/- |
| 27 | Mr. P.N. Gopalakrishnan Pillai Memorial Endowment | Best M.Sc. Physics Student. (The amount of 40% of interest of Rs. 20000/-deposited.) | Rs. 7500/- |
| DEPARTMENT OF CHEMISTRY | | | |
| Prof. T. R. Anantharaman & Mrs. Sebhambal Anantharaman Memorial Endowment for excellence in the field of Chemistry instituted by their children: | | | |
| 1 | a | Prof. T. R. Anantharaman Memorial Endowment for Excellence | Rs. 2500/- |
| | b | Mrs. Sebhambal Anantharaman Memorial Endowment for Excellence | Rs. 2000/- |
| | c | Prof. T. R. Anantharaman Scholarship of Excellence and Mrs. Sebhambal Anantharaman Scholarship of Excellence (Merit cum Means) | Rs. 2000/- each. |
| | d | Grant for Lecture | Rs. 4000/- |
| 2 | Prof. T. R. Anantharaman Memorial Endowment (Instituted by the Dept. of Chemistry) | To conduct Prof. T. R. Anantharaman Memorial Endowment Lecture | Rs. 8000/- |

| Dr. A. M. Chacko Endowment Prize: | | | | |
|-----------------------------------|--|---|---|--------------|
| 3 | a | Prize | The top scorer in the final year M.Sc. (Chemistry) university examination | Rs. 800/- |
| | b | Proficiency prize | The final year M.Sc. (Chemistry) student on the basis of overall performance which will be decided by the Department. Will be awarded on the College day function | Rs. 700/- |
| | c | Dr. A.M. Chacko Endowment Lecture Grant | The Department of Chemistry | Rs. 800/- |
| | d | Prize | The best male and female voice to be recommended by the Department of Chemistry | R. 400/- |
| 4 | M.A. Krishnakumar Memorial Endowment Scholarship | | The top scorer in final year B.Sc. (Chemistry) university examination | Rs. 500/- |
| 5 | Dr. Ramachandran Nair Endowment Scholarships: | | | |
| | a | Scholarship | The top scorer in 1 st year B.Sc. (Chemistry) university examination | Rs. 700/- |
| | b | Scholarship | The top scorer in 2 nd year B.Sc. (Chemistry) university examination | Rs. 700/- |
| | c | Scholarship | The top scorer in 3 rd year B.Sc. (Chemistry) university examination | Rs. 700/- |
| | d | Scholarship | The top scorer in 1 st year M.Sc. (Chemistry) university examination | Rs. 700/- |
| 6 | e | Scholarship | The top scorer in 2 nd year M.Sc. (Chemistry) university examination | Rs. 700/- |
| | Dr. Abraham C. Kulangara Endowment Prize | | The 3 rd year B.Sc. (Chemistry) student based on the marks of 1 st and 2 nd years in the Main subject | |
| 7 | Prof. K. E. John Endowment Prize | | A final year B.Sc. (Chemistry) student on the basis of overall performance | Rs. 350/- |
| 8 | Bobby Varghese Memorial Scholarship | | (Conditions to be decided by the Department) | Rs. 700/- |
| 9 | Prof. Roshni Mathew Endowment Prize | | A final year B.Sc. (Chemistry) student on the basis of overall performance | Rs. 400/- |
| 10 | B.Sc. (Chemistry) Alumni (1979-82) Endowment: | | | Rs. 600/- |
| | a | Scholarships | Top scorer from economically backward 2 nd year B.Sc. (Chem.) students | Rs. 2400 x 2 |

| | b | Prize | The winners of Annual Quiz | Rs. 1600/- |
|------------------------------|--|-------|---|------------|
| 11 | M.Sc. (Chemistry) Alumni (1982-84 batch) Endowment | | The top scorer of 1 st year M.Sc. (Chemistry) class. (Economically backward, with minimum 75% marks in 1 st internal) | Rs. 750/- |
| 12 | K.Narayana Menon Memorial Award | | (for Securing Highest Marks in BSc. at U.C.C.; given on old Students' Day) | Rs. 3000/- |
| DEPARTMENT OF ZOOLOGY | | | | |
| 1 | Dr. Abraham C. Kulangara Endowment Prize | | The 3 rd year B. Sc. (Zoology) student, based on the marks of 1 st and 2 nd year Main examinations | Rs. 350/- |
| 2 | Prof. N. C. Chacko Endowment Prize | | The best B. Sc. (Zoology) outgoing student | Rs. 350/- |
| 3 | Prof. N. C. Chacko Endowment Scholarship (Merit-cum-Means) | | A final year student | Rs. 200/- |
| 4 | Ajoy Joseph Memorial Scholarship | | Topper in 2 nd year | Rs. 400/- |
| DEPARTMENT OF BOTANY | | | | |
| 1 | Dr. Abraham C. Kulangara Endowment Prize | | A final year B. Sc. (Botany) student based on the marks of 1 st and 2 nd years examinations in the Main subject. | Rs. 350/- |
| 2 | Prof. T. C. Joseph Endowment Scholarship | | A 2 nd year B.Sc. (Botany) student for 2 years based on means/merit shown in 1 st year | Rs. 400/- |
| 3 | Dr. O. M. Mathen Prize | | The top scorer in the 1 st year M.Sc. (Botany) university examination | Rs. 250/- |
| 4 | Dr. C. Joyce Mathew Endowment Prize | | The top scorer in the final year B. Sc. (Botany) examination | Rs. 350/- |
| 5 | Dr. G. Velayudhan Thampi Endowment Prize | | The top scorer in M.Sc. (Botany). (Previous and final year marks combined) | Rs. 350/- |
| 6 | Dr. K. Kuruvila Memorial Prize | | The top scorer in final year B.Sc. (Botany) university examination. (Aggregate marks of Main & Subsidiary will be considered) | Rs. 750/- |

| | | | |
|---|--|--|------------|
| 7 | Dr. K. Kuruvila Memorial Ever Rolling Trophy | The top scorer of final year B.Sc. (Botany) (Aggregate marks of Main & Subsidiary will be considered) | Trophy |
| 8 | Mrs. Sosamma Philip Memorial Endowment Scholarship (Instituted by Mr. Jacob Philipose) | Five students each from 1 st , 2 nd and 3 rd year B.Sc. (Botany), based on merit OR Merit cum financial need (per month). | Rs. 500/- |
| DEPARTMENT OF COMPUTER SCIENCE | | | |
| 1 | B. Sc. (Computer Science) Alumni, 2011-14 Endowment | | |
| | a Scholarship | Best outgoing student | Rs. 550/- |
| | b Scholarship | Merit cum Means | Rs. 500/- |
| DEPARTMENT OF PHYSICAL EDUCATION | | | |
| 1 | Prof. T.B. Thomas Prize | The best basketball player | Rs. 100/- |
| 2 | Prof. C.P. Andrews Memorial Prize for sports: (Instituted by Chechamma Memorial Trust) | | |
| | a Cash Prize | The best sports man of the College | Rs. 100/- |
| | b Cash Prize | The best sports woman of the College | Rs. 100/- |
| 3 | Prof. C. G. Varghese Endowment | Sports Welfare Scholarship | Rs. 500/- |
| 4 | Mr. N.R. Kesava Menon Endowment Prize | An undergraduate student on the basis of proficiency and participation in sports & games | Rs. 300/- |
| 5 | Prof. Aleyamma lity Endowment | Sports Welfare Scholarship | Rs. 1000/- |
| DEPARTMENT OF ELECTRONICS AND COMPUTER MAINTENANCE | | | |
| 1 | CME Alumni, 2001 -2012 Endowment Scholarship | The best outgoing student | Rs. 1000/- |

| GENERAL SCHOLARSHIPS OFFERED BY THE COLLEGE | | | |
|--|---|--|----------------|
| | | Students on the basis of Merit cum Means | Rs. 120/- each |
| 1 | The Boobilee Scholarship | | |
| 2 | Kunchiyamma Memorial Scholarship | | Rs. 350/- |
| 3 | Mrs. & Mr. Kannamala Mammen George Memorial Prize | | Rs. 1849/- |
| 4 | Rev. Prof. K.C. Mathew Scholarship | The Son/ Daughter of a Non-teaching Staff (including the Management staff) who joins the first year B.A./B.Sc. Courses with highest percentage of marks in the qualifying examination. | Rs. 700/- |
| 5 | Mr. Kuruvilla Varghese, Librarian selection grade (1969-99) Scholarship | The Son/ Daughter of a Non-teaching Staff who joins the first year B.A./B.Sc. Course with highest percentage of marks in the qualifying examination | Rs. 600/- |
| 6 | The Student Aid Fund | Students on the basis of Merit and Need | |
| 7 | Kallidikil Award | The best NCC (SD) Cadet | |
| 8 | Oravackal Mathai Memorial Award | The U C College student who secures 1 st Rank in M. Sc. (Botany) in university examination | |
| Dr. Abraham C. Kulangara Scholarship: | | | |
| 9 | <p>Dr. Abraham C. Kulangara is an old student (1942-44) of U C College, and now settled in the USA. He has been awarding six scholarships of Rs. 2000/- each since the year 2005 – 2006, on a merit cum need basis to both B.Sc. and M.Sc. students. In 2011-12, the number of scholarships was increased to 12. Again, in the year 2012, Dr. Kulangara generously donated Rs. 5, 00,000/- as a capital for instituting additional scholarships. By utilizing a major portion of the annual interest accrued from this capital amount, the College has been awarding 15 scholarships each every year as follows:</p> <p>One scholarship each to students of final year B. Sc. (Mathematics), B. Sc. (Physics), B. Sc. (Chemistry), B. Sc. (Botany) and B. Sc. (Zoology) on the basis of merit in their previous examinations.</p> | | |

| | |
|----|---|
| | <p>One scholarship each to final year students of M. Sc. (Mathematics), M. Sc. (Physics), M. Sc. (Chemistry) and M. Sc. (Botany), based on merit in their previous examinations.</p> <p>The remaining six scholarships have been awarded to final year students of B. Sc. and M. Sc. Programs based on their merit-cum-need, and decision of scholarship committee. One third share of the interest is to be added to the capital every year</p> <p>Further, in November 2013, Dr. Abraham C. Kulangara has donated additional amount of Rs.3, 00,000/- to the college. The annual interest of this amount will be used to award nine more scholarships of Rs. 2000/- each for students of MCA program on the basis of recommendation from MCA Department.</p> |
| 10 | <p>Dr. P. C. Alexander Scholarship</p> <p>H.E. Dr. P.C.Alexander, former Governor of Maharashtra, who was a student in this college in the intermediate class during 1936 – 38, has donated Rs. 1,00,000/- in 1998. A share of the annual interest of the amount (approx. Rs. 6000/-) will be used for the award of scholarships to eligible students.</p> |
| 11 | <p>Vidwan P. G. Nair Endowment</p> <p>In the year 2000, the children of Vidwan P. Gopalan Nair set up an endowment in U. C. College in their father's name to promote research and advanced studies in Malayalam literature. This has been the single largest endowment in U. C. College's history with a start-up amount of Rs. 11, 00,000. Interest accruing annually from the fund is used to provide research fellowships. In addition, Dr. Sarmadharan established the Vidwan P. G. Nair Loan Scholarship with a contribution of Rs. 2, 00,000 as well.</p> <p>Since 2007, under the auspices of the Endowment, the Vidwan P. G. Nair Memorial Research Centre at the Malayalam Department has been annually conducting a comprehensive literary and cultural program over the course of three days. The program consists of seminar presentations by invited leaders in Malayalam literature, and outstanding cultural programs that depict the art and cultural heritage of Kerala. The Malayalam Department needs to be commended for its imaginative development of these events each year which have become an eagerly awaited draw for the whole campus and the community. The seminar themes are carefully selected by the Malayalam Department, and the proceedings are published as books and released during the opening ceremony of the following year's program. In 2014, the original endowment fund (Rs. 11 Lakhs) was supplemented by an additional contribution of Rs. 14, 00,000. This enables the research fellowship value to be raised to be competitive.</p> |

| | | | |
|----|--|---|--------------|
| 12 | Dr. Varghese John Endowment | Debate competition | Rs. 600/- |
| 13 | Dr. V. K. Alexander Scholarship | | Rs. 600/- |
| 14 | Dr. Thomas P. Zacharia Endowment | | Rs. 600/- |
| 15 | Rev. Prof. K. C. Mathew Endowment | | Rs. 600/- |
| 16 | Loan Scholarships | | |
| | During the Platinum Jubilee period, scholarships were instituted by our Alumni abroad: Mr. George Varghese, CPA & Mr. Shaji Varghese, U.S.A., Mr. Thomas A. George, Kuwait, and Dr. M.G. Sarnagadharan, U.S.A. | | |
| | a. | The objective of these scholarships is to lend a helping hand to needy students of the College who cannot otherwise, continue their studies. The interest on the endowed capital will be available every year under the scheme. The student grantees need to execute a bond that the loan will be repaid after they start earning a regular income. | |
| | b. | Liberty Loan Scholarship Allocation for the current year | Rs. 10,000/- |
| | c. | Trinity Loan Scholarship from Madapad Alummootil Foundation Allocation for the current year | Rs. 6,000/- |
| 17 | d. | Vidawan P. G.Nair Loan Scholarship | Rs. 12,000/- |
| | e. | Dr. Alexander Zachariah Loan Scholarship | Rs. 1,400/- |
| | Trinity Scholarship from the Madapad Alummootil Foundation, North Parur | In addition to Trinity loan scholarship and Trinity Scholarship in Mathematics, the foundation has instituted an aid fund scheme. (allocation for the current year) | Rs. 6,000/- |

| | | | |
|----|---|--|-------------|
| 18 | Middents Endowment for Psychology Dept (Instituted by Dr. Gerald Middents, Austin, U.S.A.) | (condition to be decided by the Psychology Department) | Rs. 5,000/- |
| 19 | Prof. T.R. Anantharaman Endowment (Instituted by the Department of Chemistry) | | Rs. 5,300/- |
| 20 | Prof. Mathew Koshy Endowment Scholarship | The top scorer of first semester Mathematics paper | Rs. 600/- |
| 21 | <p>Scholarships and Prizes endowed by the Chechamma Memorial Trust:</p> <p>The Chechamma Memorial Trust has instituted ten prizes of Rs. 200/- each, (the prizes have been listed under the names of different departments here) in memory of following eminent teachers who served the College during the early years:</p> <p>Dr. T. I. Poonen, Prof. T. B. Ninan, Prof. K. Jacob, Rev. T. V. John, Prof. C.P. Andrews, Prof. A. Aruvamuda Iyengar, Prof. T. S. Venkitaraman, Prof. D.P. Unni, and Prof. Kutippuzha Krishna Pillai.</p> <p>Besides, five more scholarships also were instituted by the Trust, to be awarded on the basis of intellectual merit and financial need of students. All the five men with whose names these Scholarships are associated were distinguished teachers who were on the staff of this College, men of outstanding ability who willingly accepted teaching as their vocation and dedicated themselves to it.</p> <p>These Scholarships are named as follows:</p> | | |
| | a | K. C. Chacko Memorial Scholarship | Rs. 600/- |
| | b | A. M. Varki Memorial Scholarship | Rs. 600/- |
| | c | C. P. Mathew Memorial Scholarship | Rs. 600/- |
| | d | V. M. Ittyerah Memorial Scholarship | Rs. 600/- |
| | e | R.O. Hicks Memorial Scholarship | Rs. 600/- |
| 22 | <p>Kano Yamamoto Scholarship:</p> <p>This Scholarship is given from the interest of the amount gifted by Prof. Kano Yamamoto of International Christian University, Tokyo, through the UBCHEA. The Scholarship is given to ten students selected by a committee on the basis of merit cum leadership</p> | | |

| | | | |
|----|--|---|-------------------|
| 23 | Scranton Scholarship for Women | Ten 2 nd year B.A./B.Sc. students based on merit cum financial need. | Rs. 10,000/- each |
| 24 | Prof. Mathew Koshy Endowment Scholarship: Prof. Mathew Koshy (Manager, 2005-09), donated Rs. 1, 00,000/- to the College in 2009. A share of the interest of the capital is given as the following scholarships: | | |
| | Best student in M.Sc. (Mathematics) judged on the basis of university examination marks in the 1 st semester | | Rs. 2,200/- |
| | Best student in M.Sc. (Bioinformatics) judged on the basis of university examination marks in the 1 st semester | | Rs. 2,200/- |
| | Best student in M.C.A. judged on the basis of university examination marks in the 1 st semester | | Rs. 2,200/- |
| 25 | Dr. Sheelakumari Isacc Endowment Scholarship. Dr. Sheelakumari Isacc donated Rs. 30,000/- to institute a scholarship | The best student of M. C. A. 5 th Semester. | Rs. 1,500/- |
| 26 | Dr. Raju K. John Endowment Scholarship: Smt. Susan Raju, D/o. Dr. Raju K. John, (Principal, 2000 - 05), donated Rs. 1,00,000/- for awarding a scholarship every year | An indigent student for the duration of his/her study in the college | Rs. 6000/- |
| | UCCAANA Educational Endowment: | | |
| 27 | Established in 2011 by Union Christian College Alumni Association of North America as a living endowment, the proceeds from which are used to promote excellence in academics in the college and to award scholarships to students on the basis of merit-cum-need. Currently the corpus stands at Rs.20,00,000/- | | |
| 28 | CSRS: T O Abdulla Endowment Lecture Series instituted by Tharakandathil Fatima through UCCAANA (USD 5000) | | |
| 29 | Endowment Scholarship for NCC Girls Sgt. K. K. Simon and Mrs. Chinnamma Simon Endowment for NCC, instituted by JJO Meera Jacob P. (RDC, YEP 2015) to be awarded to Republic Day Girl Cadet selected for Youth Exchange Programme. | | |

23. E-MAIL ADDRESSES

ACADEMIC STAFF

Department of English

English

1. Ms. Rekha Nair
2. Dr. Sonia Chacko
3. Mr. Cheri Jacob K.
4. Ms. Sheenu Varghese
5. Mr. Alwin Alexander
6. Ms. Asha Baby Mathews
7. Ms. Feneena S. Mohamed
8. Ms. Akhila Narayanan
9. Ms. Anu S.

english@uccollege.edu.in
rekhanair@uccollege.edu.in
soniachacko@uccollege.edu.in
cherijacob@gmail.com
sheenuvarghese@uccollege.edu.in
alwinalexander@uccollege.edu.in
ashababymathews@uccollege.edu.in
feneenasamohamed@uccollege.edu.in
akhilanasarayanan@uccollege.edu.in
anus@uccollege.edu.in

Department of Hindi

Hindi

1. Dr. R.S. Radhika
2. Dr. Ruby Elsa Jacob

hindi@uccollege.edu.in
radhikars@uccollege.edu.in
rubysajacob@uccollege.edu.in

Department of Malayalam

Malayalam

1. Dr. V. P. Markose
2. Dr. Muse Mary George
3. Dr. M. I. Punnoose
4. Dr. Mini Alice
5. Capt. K.S. Narayanan
6. Dr. Vidhu Narayan
7. Dr. Sibu M. Eapen
8. Dr. Saju Mathew
9. Dr. Shimi Paul Baby

malayalam@uccollege.edu.in
vpmarkose@uccollege.edu.in
musemarygeorge@uccollege.edu.in
mipunnoose@uccollege.edu.in
minialice@uccollege.edu.in
ksnarayanan@uccollege.edu.in
vidhunarayan@uccollege.edu.in
sibumeapen@uccollege.edu.in
sajumathew@uccollege.edu.in
shimipaulbaby@uccollege.edu.in

Department of Botany

Botany

1. Dr. Thara K. Simon
2. Dr. David Saj Mathew
3. Dr. Manju M. George
4. Dr. M. Anilkumar
5. Ms. Anumol Jose
6. Dr. Justin R. Nayagam

botany@uccollege.edu.in
tharaksimon@uccollege.edu.in
davidsajmathew@uccollege.edu.in
manju@uccollege.edu.in
manilkumar@uccollege.edu.in
anumoljose@uccollege.edu.in
justinr@uccollege.edu.in

Department of Computer Science

Computer Science

1. Mr. Cijin K. Paul
2. Ms. Gincy Abraham
3. Dr. Asha Das
4. Ms. Elizabeth Thomas
5. Ms. Greeshma K.

computerscience@uccollege.edu.in
cijinkpaul@uccollege.edu.in
gincyabraham@uccollege.edu.in
ashadas@uccollege.edu.in
elizabeththomas@uccollege.edu.in
greeshmak@uccollege.edu.in

Department of Chemistry

Chemistry

1. Dr. Jenish Paul
 2. Ms. Smitha Roy
 3. Ms. Minu Joys
 4. Dr. Simi Pushpan K.
 5. Dr. Ajalesh B Nair
 6. Dr. Nelson Joseph P.
 7. Ms. Neethumol Varghese
 8. Dr. Divya Susan Philips
 9. Dr. Sunil Sekhar A.C.
- chemistry@uccollege.edu.in
jenishpaul@uccollege.edu.in
smitharoy@uccollege.edu.in
minujoys@uccollege.edu.in
simipushpank@uccollege.edu.in
ajaleshbair@uccollege.edu.in
nelsonjosephp@uccollege.edu.in
neethumolvarghese@uccollege.edu.in
divyasusanphilips@uccollege.edu.in
sunilsekhar@uccollege.edu.in

Department of Mathematics

Mathematics

1. Dr. E. S. Jeevanand
 2. Mr. Eldo Varghese
 3. Ms. Anu Nuthan Joshua
 4. Dr. Geena Joy
 5. Ms. Mily Mary Sleeba K.
 6. Ms. Susmi Skaria
 7. Mr. Kurian C. Soman
- mathematics@uccollege.edu.in
esjeevanand@uccollege.edu.in
eldovarghese@uccollege.edu.in
anunuthanjoshua@uccollege.edu.in
geenajoy@uccollege.edu.in
milymarysleeba@uccollege.edu.in
susmiskaria@uccollege.edu.in
kuriancsoman@uccollege.edu.in

Department of Physics

Physics

1. Dr. Rachel Reena Philip
 2. Ms. Rakhy Raphael
 3. Dr. Alex Mathew
 4. Dr. Manu Punnen John
 5. Dr. Reshmi R.
 6. Dr. Pramod Dominic
 7. Dr. Madhu K.
 8. Dr. Shinoj V. K.
- physics@uccollege.edu.in
rachelreenaphilip@uccollege.edu.in
rakhyraphael@uccollege.edu.in
alexmathew@uccollege.edu.in
manupunnjohn@uccollege.edu.in
reshmir@uccollege.edu.in
pramoddominic@uccollege.edu.in
madhuk@uccollege.edu.in
shinojvk@uccollege.edu.in

Department of Psychology

Psychology

1. Dr. R. Malini
 2. Dr. Seena M Mathai
 3. Dr. Neelima Ranjith
 4. Ms. Syna Soosan Abraham
 5. Dr. Vidhya Ravindranadan
 6. Dr. Marykutty P.J.
 7. Ms. Shema Elizabeth Kovoov
- psychology@uccollege.edu.in
malinir@uccollege.edu.in
seenamathai@uccollege.edu.in
neelimaranjith@uccollege.edu.in
synasoosanabraham@uccollege.edu.in
vidhyaravindranadan@uccollege.edu.in
marykuttypj@uccollege.edu.in
shemaelizabethkovoov@uccollege.edu.in

Department of Zoology

Zoology

1. Dr. Shirley Thomas
 2. Ms. Rima Joseph
 3. Dr. Elizabeth V. Mathew
 4. Dr. Revathy V.S.
- zoology@uccollege.edu.in
shirleythomas@uccollege.edu.in
rimajoseph@uccollege.edu.in
elizabethvmathew@uccollege.edu.in
revathyvs@uccollege.edu.in

Department of Economics

Economics

1. Dr. Sunil Abraham Thomas
2. Lt. Dr. G. Geethika
3. Ms. Liji Lawrence
4. Ms. Rajalakshmi R.
5. Ms. Nino Baby
6. Dr. Ann George

economics@uccollege.edu.in
 sunilabrahamthomas@uccollege.edu.in
 ggeethikag@uccollege.edu.in
 lijilawrence@uccollege.edu.in
 rajalakshmi@uccollege.edu.in
 ninobaby@uccollege.edu.in
 anngeorge@uccollege.edu.in

Department of History

History

1. Dr. Sebastian Joseph
2. Ms. Juby John
3. Ms. Tresa Divya T. J.
4. Dr. Jenee Peter
5. Dr. Twincy Varghese

history@uccollege.edu.in
 sebastianjoseph@uccollege.edu.in
 jubyjohn@uccollege.edu.in
 tresadivya@uccollege.edu.in
 jeneepeter@uccollege.edu.in
 twincyvarghese@uccollege.edu.in

Department of Physical Education

Physical Education

1. Dr. Anil Thomas Koshy
2. Dr. M. Bindu

physicaleducation@uccollege.edu.in
 anilthomaskoshy@uccollege.edu.in
 mbindu@uccollege.edu.in

Library

Library

1. Mr. Cherian K. George

library@uccollege.edu.in
 cheriankgeorge@uccollege.edu.in

Department of Bio-Sciences

1. Mr. Shyam Mohan
2. Ms. Jyothilekshmi S.
3. Mr. Varghese Thomas K.
4. Ms. Mary Jose
5. Ms. Merin Rejoy
6. Ms. Asha M P
7. Dr. Sareen Sarah John
8. Ms. Geethu Paul
9. Ms. Sherin Annie Abraham
10. Mr. Vipin Thomas
11. Ms. Bincy Jacob
12. Ms. Devika Raj K.

shyammohan@uccollege.edu.in
 jyothilekshmis@uccollege.edu.in
 varghesethomask@uccollege.edu.in
 maryjose@uccollege.edu.in
 mariaedldok@gmail.com
 ashamp1989@gmail.com
 sareensj@gmail.com
 geeth20m@gmail.com
 sherinnmnr@gmail.com
 vipin.skb@gmail.com
 bincyvjacob91@gmail.com
 rajkdevika@gmail.com

Department of Electronics and Computer Maintenance

1. Ms. Julie Ann Joseph
2. Mr. Jibin Jose Mathew
3. Ms. Beena A. K.
4. Ms. Simi Varghese
5. Mr. Akhil T. V.
6. Mr. Lijo Thomas
7. Mr. Ajan P. J.(Guest)
8. Ms. Milna M.J.(Guest)

julieannajoseph@uccollege.edu.in
 jibinjosemathew@uccollege.edu.in
 beenaak@uccollege.edu.in
 simivarghese@uccollege.edu.in
 akhiltv@uccollege.edu.in
 lijo4lijo@gmail.com
 simi.gsworld@gmail.com
 itsmilnaarun@gmail.com

Department of Commerce

1. Ms. Sumitha Pankaj
2. Ms. Bisha E. Y.
3. Ms. Rintu Jose
4. Ms. Sabeela Ajeesh
5. Ms. Rinchu Abraham
6. Ms. Rugma Suresh
7. Ms. Aswathy A. G.
8. Ms. Anitta Jose
9. Mr. Arjun Mohan
10. Ms. Ancy M.
11. Ms. Anju Sebastian

Department of M.C.A

M.C.A Office
Director

1. Dr. A.V.Alex
2. Dr.Shine K George
3. Mrs.Veena Jose
4. Mrs.Divya P.B
5. Mrs. Sherna Mohan
6. Mrs.Lee Juliet George
7. Mrs. Lince Rachel Varghese
8. Mrs.Amrutha Karthikeyan
9. Mrs.Sikha B Kadayath
10. Mrs.Surabhi P.V
11. Mrs.Thanu Sudheesh
12. Mrs.Ancy K Paul
13. Mrs.Sanila S
14. Mrs. Reenu Mariam Cherian

M.C.A Library

Dr.Smitha C Elayadom(Librarian)

Department of M.B.A

M.B.A Office

1. Director
2. Dr. Padmaja Devi A
3. Ms. Janisben Bino
4. Mr. Sujithkumar P
5. Ms. Sneha Rose George
6. Ms. Greeni T Thankachan
7. Ms. Renju Chandran
8. Ms. Susan Joseph

sumithavinod82@gmail.com
bishathomas77@gmail.com
rintujos30@gmail.com
sabeelaajeesh@gmail.com
rinchujoshiy2016@gmail.com
rugma.sreeraj@gmail.com
aswathyag7@gmail.com
anittajose2009@gmail.com
arjunmohantm@gmail.com
ancythimothiyos@gmail.com
anjupraise2@gmail.com

mcaucc@gmail.com, office@mcaucc.edu.in

alexav@mcaucc.edu.in
shinekgeorge@mcaucc.edu.in
veenajose@mcaucc.edu.in
divyapb@mcaucc.edu.in
shemamohan@mcaucc.edu.in
leejulietgeorge@mcaucc.edu.in
lincerachel@mcaucc.edu.in
amruthakarhikeyan@mcaucc.edu.in
sikhakb@mcaucc.edu.in
surabhipv@mcaucc.edu.in
thanusudheesh@mcaucc.edu.in
ancykpaul@mcaucc.edu.in
sanilas@mcaucc.edu.in
reenucherian@mcaucc.edu.in

smithacelayadom@mcaucc.edu.in

mbastaffuc@gmail.com
directormba@uccollege.edu.in
Minirajan2009@rediffmail.com
janisbenbino@uccollege.edu.in
sujithkumarp@uccollege.edu.in
sneharosegeorge@uccollege.edu.in
greenitthankachan@uccollege.edu.in
renjuchandran@uccollege.edu.in
susanjoseph@uccollege.edu.in

NON- ACADEMIC STAFF

| | |
|---------------------------------------|--|
| College | ucc@uccollege.edu.in |
| Self Finance Administrative Assistant | uccsf@uccollege.edu.in |
| MCA Administrative Assistant | rashna@mcaucc.edu.in |
| Support for email & website | support@uccollege.edu.in |
| System Administrator | systemadmin@uccollege.edu.in |
| Documentation Desk | documentation@uccollege.edu.in |

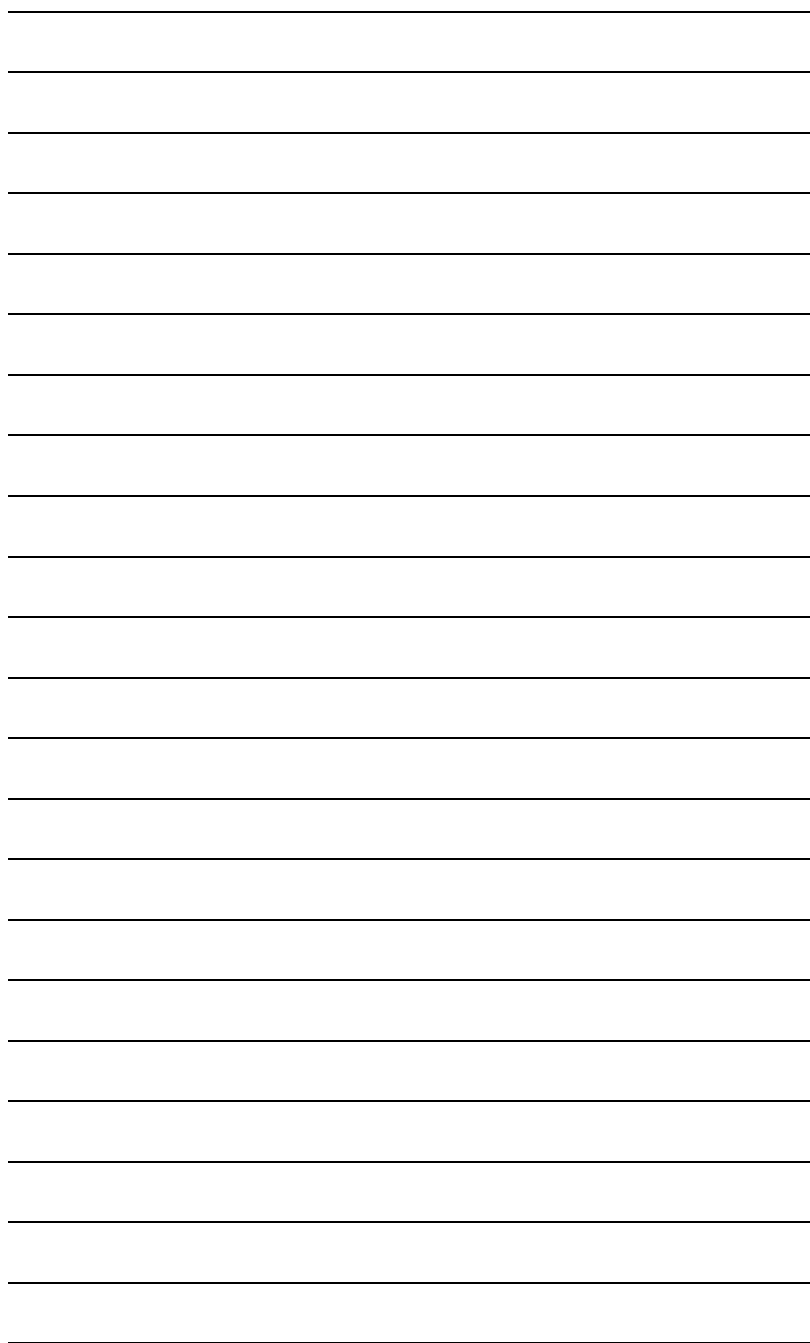
ADMINISTRATION

| | |
|-----------|--|
| Manager | manager@uccollege.edu.in |
| Principal | principal@uccollege.edu.in |
| Bursar | bursar@uccollege.edu.in |

25. COLLEGE ALMANAC 2020-21

University Calendar

| | |
|--|--|
| | |
|--|--|



This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

[illegible]