

# **UNION CHRISTIAN COLLEGE (Autonomous)**

## **ALUVA, ERNAKULAM - 683102**

NO. UCC/CHB/02/26

12/01/2026

### **NOTICE INVITING TENDERS FOR THE CONSTRUCTION OF BRIDGE AND APPROACH ROAD ACROSS CANAL AT PVIP PARAVUR BRANCH CANAL (CH:11.100 KM) FOR UNION CHRISTIAN COLLEGE, ALUVA, KERALA**

Sealed item rate tenders are invited in the prescribed form from pre-qualified bidders for carrying out the construction of Bridge and Approach Road across canal at PVIP Paravur Branch canal (CH:11.100 KM) for Union Christian College, Aluva, Kerala, Ernakulam District, Kerala State.

Nature of the work	: Construction of Bridge and Approach Road across canal at PVIP Paravur Branch canal (CH:11.100 KM) for Union Christian College, Aluva, Kerala
Time of Completion	: 2 months
Tender closing date	: <b>27<sup>th</sup> January 2026 at 15:00 Hrs</b>
Contract awarding	: The successful tenderer shall be informed by the Owner within 2 weeks after the Tender closing date.
Tender Fee	: <b>Rs. 1000 + GST</b> as applicable

1. All tenders shall be in the 'Form of Tender' consisting of instruction to tenderers, Articles of agreement, various conditions of Contract, detailed specifications, special conditions and approximate schedule of quantities issued from the Office of Union Christian College, Aluva.
2. The duly stamped tenders are to be submitted in prescribed format (can be downloaded from the website <http://uccollege.edu.in/tenders/>) signed by authorized signatory (in every page). The envelope containing the tenders superscribed with "Extension work of Academic Block"
3. The site for work is situated at Union Christian College, Aluva, will be open for inspection between 10:00 HRS and 16:00 HRS on all working days up to the closing date of submission of Tender.
4. All tenders shall be valid for acceptance for three months after date of opening of the tenders.
5. All tenders must reach the College office of Union Christian College, Aluva by 15:00HRS on the closing date of **27<sup>th</sup> January 2026**. Tenderer shall be informed by the College within period of 2 weeks. The college shall have unqualified and unrestricted right to reject all or any tenders and to accept any of them in whole or in part without assigning any reason whatsoever.
6. The Tender must sign and seal at the end of every page of the Tender documents as a token of acceptance that they have read, understood and accepted every condition and information mentioned there in

Union Christian College, Aluva

Sd/-  
Manager

## **FORM OF TENDER**

PLACE:  
DATE:

**NAME OF THE WORK : CONSTRUCTION OF BRIDGE AND APPROACH ROAD ACROSS CANAL AT PVIP PARAVUR BRANCH CANAL (CH:11.100 KM) FOR UNION CHRISTIAN COLLEGE, ALUVA, KERALA.**

To,

**THE MANAGER  
UNION CHRISTIAN COLLEGE  
ALUVA, ERNAKULAM.**

Dear Sir,

I/We.....

do here by tender to execute the work mentioned above and more particularly described in the design and plans detailed specifications and schedule of quantities within 4 months time from the 10<sup>th</sup> day of the Employers written order to commence work at the rates specified in accompanying schedule of quantities in accordance in all respects with the said plans, detailed specifications and schedule of quantities. It is hereby confirmed that the terms and conditions, Notice inviting tenders, instruction to tenders, Article of agreement, conditions of contract, special conditions, various specifications and site information have been read and understood by me/us are all inclusive covering in addition to all the operations contemplated in the plans, general and detailed specifications and schedule of quantities, all incidental work necessary for such operations and covering also the cost of expect those materials that are to be supplied by the Owner and expenses in respect of all goods, materials, labour and other services required for completion thereof and covering also all taxes duties and other levies. It is also understood by me/us that the designs and plans, detailed specifications and approximate schedule of quantities are liable to alteration by omissions, deductions or additions at your discretion.

The details of the work are given in following Memorandum:

### **MEMORANDUM**

a) Description of work	: Construction of Bridge and Approach Road across canal at PVIP Paravur Branch canal (CH:11.100 KM) for Union Christian College, Aluva, Kerala.
b) Retention percentage, if any to be deducted from the running bills	: 5% of the contract value
c) GST/Income Tax/ Sales tax/Workers Welfare fund deducted at source	: Necessary deductions for Income Tax, Sales Tax and Workers Welfare Fund shall be made from every running bill of the contractor subject to Laws and Acts of the Govt. prevailing at that period.
d) Time allowed for completion of the works from the 10 <sup>th</sup> day after the date of "Employers"	: 3 months

written order to commence the work

I/We..... do here by agree that the Owner, UNION CHRISTIAN COLLEGE shall be at liberty to cancel the notice of acceptance of the tender in whole or in part without assigning any reasons for the same and I/We shall not be eligible for any compensation or fee in this regard.

- 1) Signed copy of the detailed specifications, instructions to tenderers, conditions of contract, special conditions, detailed specifications and schedule of quantities are attached here to in token of my/our acceptance of all terms and conditions contained therein.
- 2) Our bankers are:

i)

ii)

- 3) The names of the partners of the firm authorised to sign are:

i)

ii)

Name of the partner of the firm authorised to sign

OR

Name of the person having power of  
Attorney to sign the contract  
(Certified copy of the power of  
Attorney should be attached)

Yours faithfully

SIGNATURE OF THE TENDERER (CONTRATOR)

Dated..... day of..... 2026

Signature and address of the witnesses:

1) .....

.....

.....

.....

2) .....

.....

.....

.....

## **UNION CHRISTIAN COLLEGE, ALUVA**

### **GUIDE LINES FOR TENDER SUBMISSION**

#### **VERY IMPORTANT INFORMATION**

The tenderers are hereby informed that non-compliance of the following guide lines and instructions shall make their tenders invalid.

1. Owner address to which tender is : **THE MANAGER  
UNION CHRISTIAN COLLEGE  
ALUVA, ERNAKULAM**
2. Last date & time for receipt of tenders: **27<sup>th</sup> January 2026**, 15:00 HRS
3. The tenderer shall carefully read and go through all documents and rough brochure drawings and shall sign each page of the tender document as a proof for having examined the same. The tenderer shall enter the tender rates in figures and words. No alteration or mutilation other than filling in particulars where ever called for shall be made in the tender documents.
4. No derivations, additions or substitutions shall be made by the contractors in the text of the tender document or schedule. Violation of the above will lead to rejection of the tender in whole.
5. Tenders quoting conditions and derivations from the tender documents shall be summarily rejected.
6. The tender must be submitted in double covers. The inner cover should be sealed and marked with reference number of the notice inviting tenders, the general description of contract work and the name of the tenderer. It should be enclosed in an outer cover which should not carry any marking other than the address of the employers/owners. Both covers should be addressed to **THE MANAGER, UNION CHRISTIAN COLLEGE, ALUVA**.
7. Tenders received after 15:00 Hrs on **27<sup>th</sup> January 2026** shall be rejected. UNION CHRISTIAN COLLEGE do not under take any responsibility for loss, delay or non receipt of tenders sent by post/courier.
8. Bids of the tenders who in the opinion of UNION CHRISTIAN COLLEGE did not furnish the necessary details will be summarily rejected.
9. The contractor shall commence the work at site latest by 10<sup>th</sup> day of the receipt of the work order.
10. The offers submitted by the tenderers shall remain valid for a period of 3 months from the date of opening the tender.

## **ABBREVIATIONS TERMS AND DEFINITIONS**

In this tender and the subsequent contract with the successful Tenderer (Contractor) the following terms, words, abbreviations and expressions shall have the meaning hereby assigned to them expect where in the context otherwise required.

1. Employer/Builder/Owner shall mean : UNION CHRISTIAN COLLEGE, ALUVA.
2. Architect shall mean : AAA Architect, SN Junction Tripunithura
3. Structural Consultant/ Structural Engineer shall mean : Safe Structural Consultancy, SN Jn. Tripunithura Ernakulam
4. Electrical Consultant shall mean :
5. Plumbing Consultant shall mean :
6. The project coordinator/Engineer shall mean : The senior most engineer  
: representing the owner at site  
who is in charge of the day to day supervision, management, quality control and preparation of bills.
7. Site engineer / site supervisor : The site engineers/ supervisors of Owner/Architect/Consultants
8. Tenderer shall mean : The individual / party / firm quoting against the civil works  
Tender invited by UNION CHRISTIAN COLLEGE for their proposed works
9. The contractor/civil contractor Shall mean : The successful tenderer whose tender has been finally selected by UNION CHRISTIAN COLLEGE and to whom a letter of intent or work order has been placed and shall include his legal representative & assigns.
10. The contract shall mean : The notice inviting the tenders, conditions of contract, general instructions to tenderers, contractors, articles of agreement, the special conditions, schedule of quantities and specifications, all technical drawings, work order and related correspondence.
11. The contract price shall mean : The prices referred to in the agreement or if there is no formal agreement the prices agreed to be the value of contract.
12. The site shall mean : The actual site of the contract contract works where the proposed work is to be executed under this contract including any buildings

for

13. The building/proposed building shall mean

and erections there on and any other land (inclusively) as aforesaid allotted by the UNION CHRISTIAN COLLEGE the contractors use.

14. Work award/work order shall mean

: The proposed buildings and ancillary structures to be constructed under the contract at the proposed site at UNION CHRISTIAN COLLEGE, ALUVA.

: The written acceptance of the tender by UNION CHRISTIAN COLLEGE given to successful tenderer.

15. Notice in writing shall mean

: The notice written or typed by UNION CHRISTIAN COLLEGE to the contractor (unless delivered or proved to have been received) by the registered post to the last known private or business address of registered office of the contractor and shall be deemed to have been to have been received when in the ordinary course of post it would have been delivered.

16. Retention amount shall mean

: The amount deducted from the running bills i.e. 5% of the bill value.

17. Construction material shall mean

: All material related to constructions work such as earth, steel, cement, bricks, river sand, aggregates, rubble, water all types of fittings etc.

## **GENERAL INSTRUCTIONS TO TENDERERS (CONTRACTORS)**

1. (a) Sealed Tenders super scribed Tender for the construction of the of ACADEMIC BLOCK – Centenary Builidng of UNION CHRISTIAN COLLEGE should reach the College not later than 15:00 Hrs on **27<sup>th</sup> January 2026**.  
(b) Tenders received after 15:00 Hrs on **27<sup>th</sup> January 2026** will not be considered under any circumstances. Postal delays will not be accepted as a reason for not submitting the tender in time.
2. All Tenders received by 15:00 Hrs on the closing date and in conformity with notice inviting tenders and various instructions will be opened by the college and the successful tenderer shall be informed within two weeks from the date of receipt of Tender.  
All Tenders must be submitted in double covers, the inner cover should be sealed and marked with reference number of the notice inviting Tenders, the general description of the contract work tendered for and name of the tenderer. It should be enclosed in an outer cover which should not carry any marking other than the address of the Employers/Owners. Both the covers should be addressed to the owners in their following address.

**The Manager**

**UNION CHRISTIAN COLLEGE**

**Aluva**

3. Only the tender form issued by The Manager, UNION CHRISTIAN COLLEGE, Aluva be used by the tenderer to fill in the rates as well as the amount.
4. The tender form must be filled in English and all entries must be made by the hand and write in ink. If any of the documents is missing or unsigned, the tender may be considered invalid by the Employer/owner.
  - (a) Rates quoted should be both in figures and words, in column specified. All erasures and alterations made while filling the tender must be attested by initials of the tenderer. Over writing of figures is not permitted.  
Failure to comply with either of the above conditions will render the tender void at the clients option. No advice of any change in rate, quantity or conditions after opening of the tender will be examined. In case of any discrepancy in rate in figures and in words, the rates expressed in words shall be considered valid. When called for by Employer/ Architects/ Consultants the contractor should submit the cost analysis for any item quoted, to satisfy them that, the rate is reasonable as well as workable.
  - (b) All the tender document should be signed by the persons or persons submitting the tender in His/Her having acquainted himself/themselves with the General conditions of contract, specifications, special conditions etc. as laid down. Any tender with any of the documents not so signed will be rejected.
  - (c) The tender submitted on behalf of the firm shall be signed by all the partners of the firm or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract. Otherwise the tender may be rejected by UNION CHRISTIAN COLLEGE
5. (a) The UNION CHRISTIAN COLLEGE does not undertake to accept the lowest or any particular Tender, and reserve the right to accept the lowest or any particular Tender, and reserve the right to accept or to reject any or all the tenders either in whole or in part without assigning any reason for doing so. UNION CHRISTIAN COLLEGE will have no obligation to inform unsuccessful Tenderers.  
(b) UNION CHRISTIAN COLLEGE do not undertake to accept any extra claim arising out of the Deduction/addition in the total number of floors/construction area (Deduction or addition of F.A.R) or due to Government restrictions or due to any other cause. The same rates quoted in the Tender will be applicable in that case also.
6. On receipt of intimation from UNION CHRISTIAN COLLEGE of the acceptance of his/their Tender, successful tender will have to enter into contract with The Manager, UNION CHRISTIAN COLLEGE, for the proper execution and completion of the said work by signing an agreement in the prescribed form on the required stamp paper within 10 days from the date of intimation letter.
7. In addition to the security deposit, a further security for the due fulfilment of the contract, by the Contractor, 5% of the value of the work done, will be deducted by the employer from each payment made to the contractor, until the retention money and security deposit together, shall amount to 5% of the total contract amount

While the amount collected as retention from the running bills will be retained until all the defects pointed out during the defects liability period of 6 months from the date of virtual completion of the building, are rectified to the satisfaction of the employer/owners the balance amount held if any by way of Guarantee will be released after obtaining the occupancy certificate from the Municipality/Corporation or on virtual completion of works at site whichever as later.

8. All compensation or other sums of money payable by the contractor to the UNION CHRISTIAN COLLEGE under their terms of this contract may be deducted from his security deposit if the amount so permits and contractor shall, unless such deposit has become otherwise payable, within 10 days after such deduction make good in cash the amount so deducted.
9. **NOTE:**
  - i) Retention money shall be 5% of the value of the part bills limited to a total of 5% of PAC (Probable Amount of Contract)
10. The contractor shall not assign the contract. He shall not sublet any portion of the contract except with the written consent of the Employer. In case of breach of these conditions, The Employer may serve a notice in writing on contractor rescinding the contract, whereupon, the Security Deposit shall stand forfeited to the Employer, without prejudice to his other remedies against the contractor. The contractor shall carry out all works strictly as per drawings, details and instruction of the Employer/Owner/Architect/Consultant or their authorised representatives, if in their opinion any changes have to be made in the design and with the approval of the Architect/Consultants as the case may be, the contractor shall carry out the same without any extra charge. The employer/owners decision in such cases shall not be open to arbitration. Any disputes arising shall be settled through negotiations only.
11. A schedule of approximate quantities for various items accompanies this tender. It shall be effectively understood that the Employer/Architect/Consultants do not accept any responsibility for correctness this schedule is liable to alteration by omissions, deductions or additions at the direction of the Employer without affecting the terms of the contract. The contractor is bound to do not accept any responsibility for the correctness or completeness of this schedule. In respect of the items and quantities this schedule is liable to alteration by omissions, deductions or additions at the direction of the Employer without affecting the terms of the contract. The contractor is bound to do additional/lesser quantities of work, if the found necessary at his quoted rates without claim for Extra compensation whatsoever.
12. The rates quoted in the tender shall include all charges for clearing of site before commencement as well as after completion. Fabricate and erect double scaffolding (no put logs will be allowed at any stage), centering, boxing staging, planking, timbering including fencing, hoarding, plant and equipment and material storage sheds including sheds for materials supplied by College and its unloading charges, watch and ward, lighting by night as well as day, including Sundays and holidays, temporary plumbing and electric supply, protection of public and all other erections, matters or things and the contractor shall take down and remove any or all other erections, matters or things, and the contractor shall take down and remove any or all such centering, scaffolding, staging, planking, timbering, strutting, shoring etc. as occasion shall require or when ordered to do so and fully reinstate and make good all matters and things disturbed during the execution of work and to satisfaction of the Employer/Owner. The offer shall be deemed to be for finished work to be measured at site. The offer shall also be firm and shall not subject to exchange variations whatsoever. Expense towards security and watch and ward shall be borne by the contractor. Tenderers must include in their rates, sales tax, Excise duty, and any other tax duty or other levy levied by the Central Government or any state governments or local authorities if applicable. No claim in respect to Sales Tax, including Works contract Tax, Excise duty, Octroi or other tax, duty or levy whether existing or future shall be entertained by the Employer. T.D.S shall be deducted as per laws prevailing during the construction period.
13. Time allowed for carrying out the work as mentioned in the Memorandum shall be strictly observed by the Contractor and it shall be reckoned from the 10<sup>th</sup> day of the date of acceptance of his tender by the Owner and the site in hand over to the contractor. The work shall throughout the stipulated period of the contract be preceded with all the due diligence and if the contractor fails to complete the work specified period shall be liable to pay compensation as defined in the Clause 17 of the condition hereinafter referred to. The tenderer shall before commencing work a detailed work programme which shall be approved by the Employer/Architect/Consultant and the project Co-ordinator.

14. Tenderers shall note that the waterproofing treatment specified shall be got executed through recognised firms after getting prior approval of the Employer/Consultant and they will have to obtain guarantee for their treatment on stamp paper as required by the Employer.
15. It is clarified that for all authorised Extra/items where rates cannot be derived from the Tender, the contractor shall submit his rate analysis on the basis of actual market rate plus 15% towards supervision, contractors overheads and their profit. The rate for such extra items will be then finalised by the College in consultation with the Architect/Consultants/Project Co-ordinator which will be binding on the Contractor.
16. The contractor shall not be entitled to any compensation for any loss suffered by him on accounts of delays in commencing work, whatever the cause of delays may be, including delays arising out of modifications to the work entrusted to him or in any sub-contract connected therewith or delays in warding contracts for other traders of the project or in commencement o completion of such works or in procuring Government controlled or other building materials or in obtaining water and power connections for construction purposes or for any claim in respect thereof. The Employer does not accept liability for any sum besides the tender amount.
17. The successful tender is bound to carry out any and all items necessary for the completion of the job even through such items are not included in the schedule contract. Schedule of instructions in respect of such additional items and their quantities, will be issued in writing by the Employer/project co-ordinator with the prior consent in writing of the Architect/Consultant, pending finalisation of rates for extra or variation items, the contractor shall proceed with the execution of extra or variation items with the diligence and complete the work to the entire satisfaction of the Employer/Owner. Under no circumstances the contractor shall stop the work or even slow down the tempo of work on the plea that the rates for extra or variation items are not settled and approved.  
In the event of stoppage of work-main as well as extra or variation work the Employer/Owner reserves the right to impose a penalty of .1% of the balance amount of contract to a minimum of Rs.2500/- for each day of delay, stoppage or part thereof for slowing down the tempo of work.
18. The successful tender (Civil Contractor) must co-operative and peacefully share the facilities at site like electricity, water, construction equipment, lift etc. with other contractors appointed by Employer for mechanical, electrical, plumbing, landscaping and any other specialised trade so that all the works shall proceed smoothly with the least possible delay and to the satisfaction of the Employer/Consultants/Architect. The civil contractor however may be reimbursed for the facilities provided by the sub contractors/other contractors by him at a rate and amount fixed by the project coordinator/owner if there is excess or continuous use in the opinion of the Owner/Employer.
19. The contractor must bear in mind that all the work shall be carried out strictly in accordance with the specifications made by the Architects/Consultant and also in compliance with the requirements of the local public authorities and no deviation on any account will be permitted.
20. The successful tenderer should make his own arrangements to obtain all materials required for the work expect those that are to be supplied by the Owner as per detailed schedule and specification but also including binding wires required for typing reinforcements. Concrete cover blocks required for RCC works shall also be provided by the Contractor.
21. (a) The rate quoted by the Contractor shall include arrangement the supply of good quality water including, obtaining adequate supply and water for his labour as well as for construction purposes, and all charges for water used for making concrete and mortar, blocks, water for curing etc.  
(b) The rate quoted in the tender shall also include making arrangements for electrical connection charges, if power is not available at site the contractor shall have to make his own arrangements to obtain power connections or maintain generator and maintain at his own expense an efficient service of electric light and power and shall pay for the electricity consumed, the Owner/Employer shall give all possible assistance to the Contractor to obtain the requisite permission from various authorities, but the responsibility for obtaining the same shall be that of the Contractor. The electricity charges or fuel charges required for generator used for construction will be reimbursed to the contractor through running bills based on actuals.  
(c) for water and power required by the sub contractors for subsidiary trades, if appointed by the Employer, shall be allowed connection from temporary water and power supply arranged by the main contractor for Civil Works and for this facility the subsidiary trades will pay to the main contractor the charges based on actual consumption and as approved by the Employer/Project Coordinator in the manner as already mentioned in Clause 18. The Sub Contractor shall install separate sub meters for measuring electric energy and water at their own cost and pay the consumption charges directly to the general contractor after the approval of the Employer/Project coordinator. If no such facility is

available at the site of work and if availability is found inadequate, it shall be the responsibility of the Contractor to make his own arrangements for obtaining water and power at his cost.

22. All municipal and electric supply arrangements for temporary drainage, temporary water connection and temporary power supply for construction purpose shall be arranged by the contractor however the fees if any payable for permanent connections to KSEB etc. shall be paid by the Employer but the contractor shall do all help and liaison work to obtain the same and shall bear incidental expense for the same.

23. The Contractor shall strictly comply with various provision of safety code annexed hereto (refer page 22 clause 1-18)

24. Not with standing the other remedies available under this contract, the security deposit of the successful tenderer (Contractor) will be forfeited if he fails to comply with any of conditions of the contract.

25. **INSURANCE:**  
 The Contractor will take out the following insurance policies in th joint name of the Employer and the Contractor with the employers name appearing first, for all such risks as may be deemed necessary for indemnifying the clients of losses.  
 The Insurance Policies will be lodged with the Employer. The Insurance may be progressive as the work proceeds and along with every bill the Contractors will give an undertaking to the Employer/Owner that they have taken out Insurance and made it up to date.  
 The following Insurance to be taken:

- (i) Contractor all risk policy including all third party claims as in the various conditions of the contract and especially those mentioned in the safety code.
- (ii) Insurance as per workmen's compensation act as per ESI as in the various conditions of contract and including various clauses of the safety code.
- (iii) Full Insurance for work and materials against any eventuality as per various conditions of contract.

26. Wherever BIS (ISI) codes are mentioned the latest version of particular number will be effective in reading this tender.

I/we hereby declare that I/we have read and understood the above instructions to the Contractors and special conditions and abide by the same.

Signature of the Tenderer

.....  
 Address.....  
 .....  
 .....  
 .....

Witness:

1)  
 2)

place.....  
 Date.....

## ARTICLES OF AGREEMENT

ARTICLES OF AGREEMENT made this.....day of .....

.....between The MANAGER, UNION CHRISTIAN COLLEGE, Aluva (hereinafter called the UNION CHRISTIAN COLLEGE/ EMPLOYER/ OWNER which expression shall include their successors in office, executors, administrators and assignees of the one part and .....

.....

.....whose registered office is situated at to a total (herein after called CONTRACTOR which shall include his/their heirs, executors, administrators and assignees) of the other part.

WHEREAS the EMPLOYER is desirous of constructing the proposed **Construction of Bridge and Approach Road across canal at PVIP Paravur Branch canal (CH:11.100 KM) for Union Christian College, Aluva, Kerala** and has caused drawings, specifications and schedule of quantities describing the works to be done and whereas the said drawings as issued from time to time, the notice of tender, general instructions to the contractors, the specifications and/or the schedule of quantities have been signed by or on behalf of the parties hereto AND WHEREAS the CONTRACTOR has agreed to execute upon and subject to the conditions and special conditions set forth herein (hereafter referred to as the said conditions ) the works shown upon the said drawing and/or described in the said specifications and included in the Schedule of Quantities at the rates therein set forth.

AND WHEREAS the contractor has agreed to undertake the work as per the specifications,, drawings etc. supplied from time to time and all the tender conditions, conditions of contract in the tender for the quoted rates and as per the various conditions mentioned here under.

As the security to be retained along with the excess retention amount collected from various running bills until the expiry of the defects liability period for the due observance and performance of the contract.